

# **Title 33 State Board of Elections**

## **Subtitle 20 Disclosure by Persons Doing Public Business**

### **Chapter 09 – Retention**

*Authority: Election Law Article, §§2-102(b)(4), 14-105 and 14-109, Annotated Code of Maryland*

#### **.01 Late Filing Fee**

*A. Records Retained. The person doing public business who has filed a registration statement shall maintain detailed and accurate records of:*

*(1) All contracts awarded by governmental entities to the person or attributed to the person that caused the person to be doing public business;*

*(2) Applicable contributions made by or attributed to the person, including related notifications and policy documents; and*

*(3) All statements of contributions filed by the person doing public business.*

*B. Length of Retention. The records shall be retained until the earlier of:*

*(1) 10 years after the creation of the record; or*

*(2) 4 years after the performance is completed on the last contract that causes the person to be doing public business.*

*C. Audit. The State Board, at its discretion, may audit the records retained by the person doing public business.*