

1. Announcements & Important Meetings

U.S. Election Assistance Commission (EAC) Public Meeting - Cyber Security & Funding

On April 18th, the EAC hosted a public meeting to discuss with state and local election officials cyber security and federal funds available to enhance election security. Nikki Charlson attended this meeting, and her summary of the meeting is included in the meeting folder.

U.S. Election Assistance Commission - Standards Board Meeting

On April 19th and 20th, the EAC's Standards Board met in Coral Gables, Florida. The Standards Board is comprised of one state and one local election official from each state and territory and is tasked under federal law with reviewing voting system guidelines and best practice recommendations identified by the EAC. Nikki Charlson and Katie Brown, the Election Director for the Baltimore County Board of Elections, represent Maryland on the Standards Board. The primary topics of discussion were the federal funds to enhance election security, election security and disaster recovery, and adopting a resolution in support of the new set of voting system guidelines. A summary of the meeting is included in the meeting folder.

U.S. Election Assistance Commission - Board of Advisors Meeting

On April 23rd and 24th, the EAC's Board of Advisors met in Coral Gables, Florida. The Board of Advisors is comprised of appointees from various of organizations with an interest in the election process. I am a representative of the National Association of State Election Directors, and other individuals represent organizations representing state and local election officials, state and county elected officials, individuals with disabilities, the U.S. Department of Justice, and the U.S. Department of Defense' Federal Voting Assistance Program. The agenda of this meeting was similar to the agenda of the Standards Board meeting. The Board of Advisors adopted the same version of the resolution adopted by the Standards Board the prior week.

Election Directors' Meeting

A summary of the April 12th Election Directors' meeting is included in the meeting folder. We hosted an Election Directors' meeting on May 24th and discussed the changes to the Democratic candidates for Governor, voting system and pollbook updates, absentee mailings, and the results of recent security scans. A summary of the meeting will be provided when it is complete.

League of Women Voters of Anne Arundel County Public Forum

On May 15th, the League of Women Voters of Anne Arundel County hosted a public forum entitled "Protecting Our Elections: Security of the Systems, Integrity of the Results." Discussing these topics was Joe Torre, Election Director for the Anne Arundel County Board of Elections, John Willis, Professor, University of Baltimore, and Nikki Charlson. Nikki summarized the activity before the 2016 General Election and explained how election officials protect, monitor and restore election systems and data. Joe explained how local election officials protect equipment and data and the strict chain of custody procedures used throughout the election process. John provided a national perspective on election security.

NASS New Voter Forum

On May 21st, Nikki Charlson participated in a panel presentation on Accessible Voting Initiatives and highlighted how voters with disabilities in Maryland have accessible ways to register to vote, request an absentee ballot, and mark a ballot (regular and absentee). She also shared how pollworkers are trained to facilitate voters with disabilities and pollworkers with disabilities are trained and serve. Nikki was joined on the panel by Vermont Secretary of State Jim Condos and Ben Jackson of the Disability Rights Maryland and the panel was moderated by Tom Hicks, EAC Chair. Cortnee Bryant also attended this forum.

OSCE Needs Assessment Meeting

On May 23rd, Jared DeMarinis met with four representatives of the Organization of Security and Cooperation in Europe (OSCE) to discuss the current state of elections and campaign finance. The representatives met with various federal, state, and local officials from across the United States. They will be issuing a report on whether the 2018 General Election should have international monitors.

2. Election Reform and Management

2018 Primary Election - Absentee Ballots

On May 10th, SBE transmitted emails and Election Systems & Software (ES&S), the State's vendor for printing, inserting and mailing absentee ballot packets, mailed ballots to requesting military and overseas voters. We are happy to report that we complied with the deadline established in the federal Military and Overseas Empowerment Act (MOVE) and in response to a request from the U.S. Department of Justice, supplied data on our compliance.

On May 17th, the first round of absentee ballots was transmitted to requesting domestic, civilian voters. This included ballots mailed by ES&S and emails with ballot log-in information sent by SBE.

As of May 21st, SBE has sent 3,142 emails with information about how to access SBE's online ballot delivery system. Over 1,400 voters have successfully logged into their accounts, and over 1,000 voters printed their ballots.

Harford County - Active Assailant Training

On May 17th, Erin Perrone and Cortnee Bryant attended an active assailant training for election judges held by the Harford County Sheriff's Department and the Harford County Board of Elections. The training was very informative, and the election judges were thankful to the staff at the Harford County Board of Elections. The Carroll County Board of Elections, in conjunction with the Carroll County Sheriff's Department, is also offering similar training for their election judges. Ms. Perrone will be attending the Carroll County training.

Supply Orders

Various types of supplies, including absentee envelopes, instructions, and forms, have been ordered and delivered to the local boards.

Help America Vote Act - Federal Funds for Election Security

We submitted a letter certifying that we will comply with the requirements of the new federal funds to improve election security. This step enables us to withdraw the

requested funds. We are developing a plan to allocate the funds in ways to enhance the security of our election systems and data.

3. Voter Registration

Transmittal of Electronic Applications from State Agencies

Under the Freedom to Vote Act (Chapter 287, 2016 Laws of Maryland), SBE is now receiving electronic applications from the Department of Human Services.

Under the same act, the Maryland Department of Transportation's (MDOT) Department of Mobility was required to begin transmitting electronic applications in July 2017. The agency has not transmitted records, and SBE recently received notice that, while their application is fully compliant, they require a contract modification with their vendor to implement the electronic transfer of records. Mary Wagner reached out to MDOT regarding the expected implementation timeline but has not received a response.

MVA Transactions

During the month of April 2018, MVA collected the following voter registration transactions:

New Registration - 9,688	Residential Address Changes - 10,884
Last name changes - 1,599	Political Party Changes - 1,807

Non-Citizens

Removal of non-citizens - 9

Removal of non-citizens who voted - 1

Removal of non-citizens who voted multiple times - 0

Non-citizens forwarded to the Office of the State Prosecutor (OSP) - 24

Information on 15 individuals reported in March have now been forwarded to OSP.

4. Candidacy and Campaign Finance (CCF) Division

Candidacy

The deadline for non-principal political parties and petition candidates to file a declaration of intent is July 2, 2018.

Campaign Finance

On May 10th, Jared DeMarinis provided a campaign finance training at the Maryland GOP's State conference. Jared spoke with treasurers and candidates regarding their roles and responsibilities, coordination, and recent changes in reporting requirements. Over 25 individuals attended this training.

Public Financing Programs

On May 1st, the gubernatorial ticket committee, Marylanders for Madaleno-Jenkins, submitted a request to receive a public contribution based upon 1,978 eligible private contributions. The eligible private contributions were raised in accordance with Title 15 of the Election Law Article and exceeded the seed money requirement.

Pursuant to Election Law Article §15-104, Marylanders for Madaleno-Jenkins is qualified to receive a public contribution. The total authorized amount distributed from the Fair Campaign Financing Fund to Marylanders for Madaleno-Jenkins was \$287,467.46. The expenditure limit for the campaign is \$2,798,369.83.

As of April 30th, Montgomery County disbursed \$2,972,077 to qualified candidates. Twenty-two candidates have qualified for the program, and two more candidates are awaiting certification upon the submission of an amendment.

On June 7th, Jared DeMarinis is scheduled to appear at the Prince George's Council meeting to discuss the public financing program for that county. Additionally, he is meeting with Wes Williams from the DC Office of Campaign Finance to discuss administering public financing programs. The District recently passed its own public financing program and wants to learn best practices.

Campaign Finance Enforcement

The following enforcement actions are occurred since the last meeting.

1. Maryland Psychiatric PAC MD for failure to report contributions on a campaign finance report and expenditures on a campaign finance report. The committee paid the \$100.00 civil penalty on April 10, 2018.
2. House 2018 Victory Slate for failure to maintain account books and records, report contributions on a campaign finance report, and report expenditures on a campaign finance report. The committee paid the civil penalty of \$800.00 on April 24, 2018.
3. Friends of Valerie Ervin for failure to maintain account books and records, report contributions on a campaign finance report, and report expenditures on a campaign finance report. The committee paid the civil penalty of \$650.00 on April 18, 2018.
4. Friends of Lisa Gladden for failure to report contributions on a campaign finance report and expenditures on a campaign finance report. The committee paid the civil penalty of \$2,600.00 on April 26, 2018.
5. Committee to Elect Aaron Penman because the cost of raffle ticket on the raffle exceeded the legal limit, an individual purchased more than \$50.00 worth of tickets, an authority line violation. The case was referred to the OSP on March 23, 2018, and the committee paid the \$245.00 civil penalty on May 18, 2018.
6. Excellence for Howard County Slate exceeded the transfer limit of \$24,000.00. On February 10, 2018, the committee transferred \$100,000.00 to the Friends of Janet Siddiqui. The case was referred to the OSP on February 23, 2018, and the committee paid the civil penalty of \$1,995.00 on May 18, 2018.
7. Alan Walden 2016 failed to maintain account books and records, to report all contributions on a campaign finance report, and to report all expenditures on a campaign finance report. The candidate paid the civil penalty of \$500.00, received on May 22, 2018.

5. Project Management Office (PMO)

Inventory: Excess Equipment Disposal

The PMO continued to work with the Department of General Services and the State's contract recycler to dispose of the TS-R6 voting system and other legacy equipment and supplies. To date, the recycler has picked up 14,896 out of 18,940 TS-R6 units. During this reporting period, SBE sold or is selling 62 servers, 105 UPS units (currently being auctioned), 446 UPS units (sold), and 58 workstations. In addition, we have arranged to recycle 300 legacy TSX voting units.

Inventory System Updates

SBE and the local boards of elections are conducting the FY2018 audit of their equipment and supplies. As of May 29th, the statewide inventory audit compliance is at 84%. The audit is scheduled to be complete by July 15, 2018.

Other

The Worcester County Board of Elections has moved into its new office and warehouse facility. All of Worcester County's equipment and supplies that were stored at SBE's Central Warehouse have been transported to the new facility. The uncleaned equipment is still located at SBE's Central Warehouse and will be disposed of according to DGS' disposal requirements.

6. **Voting Systems**

Ballot Printing

SBE's ballot printing vendor printed and delivered ballots for early voting, election day, provisional voting, and some absentee voting (*e.g.*, the nursing home and assisted living program, in-person requests, and ballot packets mailed after ES&S stops mailing). This includes 3.6 million ballots, including test decks. Four local boards requested additional ballots, and these ballots are scheduled for delivery this week.

Test decks are sets of pre-marked ballots that include each ballot style and at least one vote for each candidate. The test decks include marked pre-printed ballots and ballot activation cards marked by the ballot marking device. Ballot activation cards for the test decks are created using the touchscreen interface and the headset and keypad. The ballots in the test decks are used during pre-election testing to validate the tabulation of the voting system.

SBE has ordered ballot activation cards for use with the ballot marking devices. These cards will be delivered to the local boards.

Logic and Accuracy Testing.

The local boards have started the pre-election Logic and Accuracy testing of the voting equipment for the 2018 Primary Election, and this will continue for the next two weeks. For each voting location, the local board will test one or more scanners and one ballot marking device. Each scanner will tabulate ballots in a test deck and generate results. The results are compared against the expected results to verify accurate tabulation. The local board of elections then clears the test results and seals the unit for the election.

Transportation

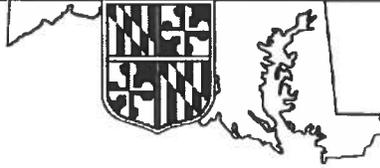
The transportation vendor is finalizing the schedule for delivery and pick up of equipment for the 2018 Primary Election. Delivery of early voting equipment will start up to three days before early voting begins, but early voting equipment must be picked up after voting ends on the last day of early voting. Delivery of election day equipment typically starts eight days before election day and the return of the election day equipment typically takes a similar time.

Electronic Pollbooks

The local boards of elections have finished installing the updated software for the pollbooks. The software used during early voting and on election day is the same version. The local boards of elections will start Logic and Accuracy testing on the pollbooks on June 11th, after the precinct pull is performed.

STATE BOARD OF ELECTIONS
P.O. BOX 6486, ANNAPOLIS, MD 21401-0486 PHONE (410) 269-2840

David J. McManus, Chairman
Patrick J. Hogan, Vice Chairman
Michael R. Cogan
Malcolm L. Funn
Kelley Howells



Linda H. Lamone
Administrator

Nikki Charlson
Deputy Administrator

Memorandum

TO: State Board Members
FROM: Jared DeMarinis, Director
Division of Candidacy and Campaign Finance
DATE: May 31, 2018
SUBJECT: Waiver of late filing fees standards

Enclosed are the waiver requests, which were submitted by campaign committees that have been assessed late filing fees. The attached Waiver Request Information Page contains an overview of each committee as well as the Administrator's recommendation for Board approval on granting a waiver request.

In the past the Board has considered the following facts in determining whether just cause exists to grant a waiver.

- Administrative error of any kind on the part of the Division.
- The lateness is due to extenuating circumstances, i.e. physical illness or death in the family.
- The late report is the first late report and allows the committee to close, or contains minimal financial activity.
- The fee will cause undue financial hardship, if the liability of the fine is the personal responsibility of the officers.
- Computer problems occurred which made timely filing impossible. However, the filer still must have demonstrated a good faith effort to timely file.

Prior to the meeting please review each waiver request. Note the recommendations that you may disagree with or have questions on that you would like to discuss.

Pursuant to Election Law Article §13-337 (b) (3), the State Administrator has denied six waiver request, for the month of May. No Board action is required on the denials. Late fees collected year to date for Late Fee Waivers are \$17542.25

Please feel free to contact me at 410-269-2853 if you have any questions.

Waiver Request May 31, 2018

1. Altieri, Christina Election Campaign
2. Brown, Liz (Elizabeth) 4 Board of Education
3. Butler, Judy Friends of
4. Cephas, Charles Citizens for
5. Ehudin, Ross Stuart friends of
6. Flether, Pat Friends of Dist. 6
7. Johnson, Joel M. for Orphans' Court
8. Lewandowski, Rich Friends of
9. Marshall, MargaretT. Campaign to Re-Elect
10. Pauls, Willie Mae Elect
11. Porter, Karen Committee to Unity for
12. Shepke, Bonnie Citizens for
13. Sisk, (Steven) Friends for
14. Smarter Growth PAC
15. Team 36 Slate
16. Thompson, Bob Friends of
17. Walker, Mary Citizens for
18. Walsh, Edward for Democratic Central Committee

Denied

1. Allen, William Citizens for
2. Harford County Democratic Central Committee
3. Ironworkers Political Action League PAC
4. Leach, Rodney Committee to Elect
5. People's Voice PAC
6. Smith, (Catherine) Casey Citizens for

Waiver Request Information Page

General

Account Name	Altieri, Christina Election Campaign	
CCF ID:	01011929	Status: Active
Date Established	9/22/17	
Date Waiver Requested	5/01/18	
Account Type	Campaign Account	

Officers

Current Treasurer	Aaron Altieri	Start Date:9/22/17
Responsible Treasurer		
Current Chairman	Karen Altieri	9/22/17
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
1/17/18		2/02/18	\$160	\$160
			\$	\$
			Total	\$160

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

None new committee

Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Debt
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

In January of this year I had severe case of the flu developed into pleurisy. I was bedridden for several weeks

Division Comments

Grant, the committee is new and was not familiar with the process. First time request.

Administrator's Decision



Patricia Ramallosa -SBE- <patricia.ramallosa@maryland.gov>

FINAL AFFIDAVIT AND CLOSURE OF BANK ACCOUNT

1 message

C. KAREN Altieri <lindenfarm2000@gmail.com>
To: patricia.ramallosa@maryland.gov

Tue, May 1, 2018 at 1:00 PM

Dear Miss Ramallosa,

I am a senior citizen (76) and live on a fixed income. In January of this year I had a severe case of flu that developed into pleurisy. I was bed ridden for several weeks. Upon advise from the local Board of Elections, I sent in the Annual report and was excused the last fee. I subsequently sent in the Final Affidavit (a day or so later) and have no idea why who you have not received that form since I sent it to the same address.

I am informed by the local office that they cannot cancel my candidacy until I have paid the fine you describe in your email of April 10.

Since I never sought,accepted, or deposited any donations from any source, I wish to be excused the fines. The only money ever deposited was the \$100 from my personal account.

I have modified the form for your records.

Karen Altieri



Waiver Request Information Page

General

Account Name	Brown, Liz (Elizabeth) 4 Board of Education	
CCF ID:	01012585	Status: Active
Date Established	2/26/18	
Date Waiver Requested	4/30/18	
Account Type	Campaign Account	

Officers

Current Treasurer	Cheryl Ervin	Start Date:2/26/18
Responsible Treasurer		
Current Chairman	Charlene Haynie	2/26/18
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
4/17/18		4/26/18	\$90	\$90
			\$	\$
			Total	\$90

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

None new committee.

Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Debt
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

The treasurer attempted to file the report on the last day which she thought was filed, until we received the email.

Division Comments

Grant, the committee is new and was not familiar with the process. First time request.

Administrator's Decision

April 26, 2018

Maryland State Board of Elections

The campaign committee entitled Liz Brown 4 Board of Education is requesting a waiver for fines for the spring report. The treasurer, Cheryl Ervin, attempted to file a campaign report on the last day which she thought was filed. At that time, she had not set up an account or collected any funds for the election. She was under the impression that the report went through until an email was sent stating otherwise. After that I also tried to send a report on April 25, received a notification that it had gone through, which also failed. On April 26th I was able to talk with someone at the State Board of Elections to guide me through filing the Affidavit of Limited Contributions and Expenditures.



Charlene L. Haynie
Campaign Manager
CCFID: 01012585

RECEIVED

APR 30 2018

STATE BOARD OF ELECTIONS

Waiver Request Information Page

General

Account Name	Butler, Judy Friends of	
CCF ID:	01012817	Status: Active
Date Established	2/27/18	
Date Waiver Requested	4/30/18	
Account Type	Campaign Account	

Officers

Current Treasurer	Pat Tarr	Start Date: 2/27/18
Responsible Treasurer		
Current Chairman	Kathy Brennan	2/27/18
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
4/17/18		4/24/18	\$70	\$70
			\$	\$
			Total	\$70

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

None new committee.

Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Debt
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

Our treasurer followed the steps of the software program, including generating a draft report, and was under the impression that the report had been properly filed.

Division Comments

Grant, the committee is new and was not familiar with the process. First time request.

Administrator's Decision

Kathleen Brennan. Chairperson
Friends of Judv Butler
CCF ID: 01012817
132 Park Side Circle
Ocean Pines. MD 21811

27 April 2018

Maryland State Board of Elections
P.O. Box 6846
Annapolis, MD 21401-0486

RECEIVED
APR 30 2018

RE: Fee Running Notice-Campaign Finance Due

STATE BOARD OF ELECTIONS

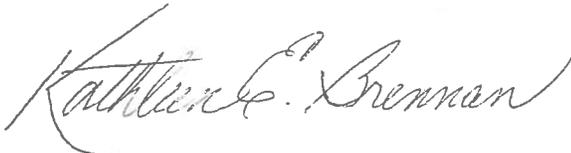
Dear State Board of Elections,

We are in receipt of notification from you that our report of 04/17/2018 was not filed by the due date. Our treasurer followed the steps of the software program, including generating a draft report, and was under the impression that the report had been properly filed. However, the submission did not go through. Subsequently, the treasurer called the Board of Elections and took steps to re-send the report.

At this point we are requesting relief from the penalty fees. We feel that the treasurer acted in good faith and it was a redundant characteristic of the computer program that resulted in the report not being filed properly.

Thank-you for your attention in this matter. Please advise us of your determination and we will comply with your ruling.

Sincerely,



Kathleen Brennan

Waiver Request Information Page

General

Account Name	Cephas, Charles Citizens for	
CCF ID:	01012646	Status: Active
Date Established	2/27/18	
Date Waiver Requested	4/18/18	
Account Type	Campaign Account	

Officers

Current Treasurer	Doretha Cephas	Start Date: 2/27/18
Responsible Treasurer		
Current Chairman	Charles Cephas	2/27/18
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
4/17/18		4/18/17	\$10	\$10
			\$	\$
			Total	\$10

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

None new committee.

Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Debt
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

I was unable to get into the server to complete the report.

Division Comments

Grant, the committee is new and was not familiar with the process. First time request.

Administrator's Decision

State of Maryland



Late Fee Waiver Request Form

Instructions: Please print clearly or type. If you assert as the basis for the request that you were personally unable to file the report, please explain why the other responsible parties could not file the report. Please limit your request to this document only. *Requests may only be made by the committee chairman, treasurer or candidate.

Campaign Account Name: Cephas, Charles Citizens For Account Number: 01012646

Date of Request: 4/18/18 Total Amount of late fees: \$ 10.00

Name of the Requestor(s)*: _____

The Requestor is the: Chairman Treasurer Candidate

Waiver of late fees for the following Campaign Finance Report(s): 4/17/2018 Spring Report

The basis for the request: I was unable to get into the server to complete the report. I drove from Eastern Shore to come into the Annapolis office

RECEIVED

APR 18 2018

STATE BOARD OF ELECTIONS

Loreita Cephas
(Signature)

4/18/2018
(Date)

For Board Use Only	
Date Rcvd: _____	Date Heard: _____
Verification: _____	
Bd. Decision. _____	

Maryland State Board of Elections
Division of Candidacy and Campaign Finance

P.O. Box 6486 • 151 West Street, Suite 200 • Annapolis, MD 21401-0486
410-269-2880 • 800-222-8683 • MD Relay 800-735-2258 • www.elections.state.md.us

Waiver Request Information Page

General

Account Name	Ehudin, Ross Stuart Friends of	
CCF ID:	01012398	Status: Active
Date Established	2/16/18	
Date Waiver Requested	4/30/18	
Account Type	Campaign Account	

Officers

Current Treasurer	Myles Rosenblatt	Start Date: 2/16/18
Responsible Treasurer		
Current Chairman	Ross Ehudin	2/16/18
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
4/17/18		4/26/18	\$90	\$90
			\$	\$
			Total	\$90

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

None new committee

Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Debt
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

Never followed through to be a candidate, not on the ballot.
--

Division Comments

Grant

Administrator's Decision

--

RECEIVED

APR 30 2018

STATE BOARD OF ELECTIONS

Late Fee Waiver Request Form

Maryland State Board of Elections – Division of Candidacy and Campaign Finance
P.O. Box 6486 • Annapolis, MD 21401-0486
410-269-2880 • 800-222-8683

Campaign Account Name: EHUDIN, ROSS STUART FRIENDS OF

Account Number: 01012398 Date of Request: 4/26/2018

Name of the Requestor(s)*: ROSS STUART Ehudin

The Requestor is the: Chairman Treasurer Candidate

Waiver of late fees for the following Campaign Fund Report(s): Spring Report

Total Amount of late fees: \$?

The basis for the request: Never followed through to be a candi
Not on ballot,
that absolutely no knowledge of
campaign finance form. I am
begging you to waive any fees
and/or late fees. I have
a daughter suffering from cancer
and cannot incur any additional
expenses. Please waive and/or
all fees. Thank you very much.

Ross Ehudin (Signature) 4/26/2018 (Date)

Instructions	For Board Use Only
<ul style="list-style-type: none"> - Please print clearly or type. - If you assert as the basis for the request that you were personally unable to file the report, please explain why the other responsible parties could not file the report. - Please limit your request to this document only. - <i>*Requests may only be made by the committee chairman, treasurer or candidate.</i> 	<p>Date Rcvd: _____ Date Heard: _____</p> <p>Verification: _____</p> <p>Bd. Decision: _____</p>

Waiver Request Information Page

General

Account Name	Fletcher, Pat Friends of Dist. 6	
CCF ID:	01012204	Status: Active
Date Established	1/05/18	
Date Waiver Requested	5/03/18	
Account Type	Campaign Account	

Officers

Current Treasurer	Crystal Fletcher	Start Date: 1/05/18
Responsible Treasurer		
Current Chairman	Pat Fletcher	1/05/18
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
4/17/18		4/20/18	\$30	\$30
			\$	\$
			Total	\$30

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

None new committee.

Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Debt
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

I need to obtain a temporary passcode in order to access the system

Division Comments

Grant

Administrator's Decision

--

4/20/16

RECEIVED

MAY 03 2018

STATE BOARD OF ELECTIONS

To Whom it may concern:

I am requesting a waiver of the \$30.00 late fee as I was able to reach someone at the board of elections to obtain a temporary pass code. On 4/17-4/19 the phones at the St. Board of elections was constantly busy. Once reached (4/20/2016) the young lady at Board of Elections had to send an email to me in order to gain access as the prompt on your website would not allow me to get in. She advised that I request this waiver.

Thanking you in advance,

Patricia Fletcher, Chair person
Friends of Pat Fletcher, District 6
patfletcherboschbd@yahoo.com
(240) 602-9507

Waiver Request Information Page

General

Account Name	Johnson, Joel M. for Orphans' Court	
CCF ID:	01012754	Status: Active
Date Established	2/27/18	
Date Waiver Requested	5/02/18	
Account Type	Campaign Account	

Officers

Current Treasurer	Susan Johnson	Start Date:2/27/18
Responsible Treasurer		
Current Chairman	Lesley Israel	2/27/18
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
4/17/18		5/02/18	\$150	\$150
			\$	\$
			Total	\$150

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

None new committee.

Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Debt
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

Our gross misreading of chapter 11.2 "Filing Exceptions, to understand that we need to file an ALCE.

Division Comments

Grant, the committee is new and was not familiar with the process. First time request.

Administrator's Decision

RECEIVED
MAY 02 2018



STATE BOARD OF ELECTIONS

ANGLICAN BISHOP OF THE CHESAPEAKE, RET'D.

April 30, 2018

State Board of Elections
Division of Candidacy and Campaign Finance
P. O. Box 6486
Annapolis, Maryland 21401-0486

IN RE: Joel M. Johnson for Orphans' Court, Talbot County

To whom it may concern:

I am writing to respectfully request your consideration to forgive our failure to file the Spring 2018 Report of activities through April 10, 2018, which was due on April 17.

There were two reasons for the delay. The first was our gross misreading of chapter 11.2, "Filing Exceptions," to understand that we needed to file an Affidavit of Limited Contributions. The second reason is because both the treasurer (Mrs. Johnson) and myself having suffered and traded with each other awful cases of bronchitis during the same filing period, which ultimately required steroid meds to cure. We are now pretty much over it.

As a practical matter, as of April 10, we had no contributions or expenditures.

Finally, what is most embarrassing about this is that normally in life we have been detail oriented persons, and so we have compunction here. We hope that you can appreciate our apology and promise to behave with our normal detailed manner in the future.

With every best wish

Joel Marcus Johnson
Democratic Candidate for Judge of Talbot County Orphans' Court
Chief Visionary Officer, The Oaks of Mamre Library and Graduate Center
Anglican Bishop of The Chesapeake, Ret'd.

Waiver Request Information Page

General

Account Name	Lewandowski, Rich Friends of	
CCF ID:	01012499	Status: Active
Date Established	2/21/18	
Date Waiver Requested	5/08/18	
Account Type	Campaign Account	

Officers

Current Treasurer	Eric Taylor	Start Date: 2/21/18
Responsible Treasurer		
Current Chairman	Rich Lewandowski	2/21/18
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
4/17/18		5/04/18	\$170	\$170
			\$	\$
			Total	\$170

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

None new committee

Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Debt
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

I had not received a password to validate and authorize access to the system to file.

Division Comments

Grant first request, committee had problems access the system.

Administrator's Decision

Eric Taylor

124 Patton Way
Elkton, MD 2192
302-540-9877

erictaylor@prevent-security.com

May 2, 2018

Maryland State Board of Elections
PO Box 6486
Annapolis, MD 21401-0486

RECEIVED

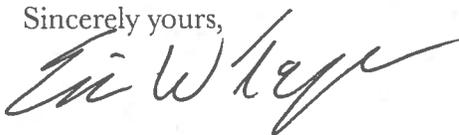
MAY 08 2018

STATE BOARD OF ELECTIONS

To Whom It May Concern,

I am writing on behalf of pending late fees assessed to a campaign finance. It is disgrunting and frustrating to admit my experience with the departments online protocol and it's broken system. Not only did I submit my information and await a response as anticipated, I also called and emailed relentlessly. Still, to this day, I have not received a password to validate and authorize access to the site for filing. I hereby request that all penalties be removed and the account be in good standing with the board. We understand that these errors are not intentional and look forward to a better system for filing. In the meantime, we shall continue a written communication of our campaign finances through these measures.

Sincerely yours,



Eric Taylor

Treasurer of Richard Lewandowski

Waiver Request Information Page

General

Account Name	Marshall, Margaret T. Campaign to ReElect	
CCF ID:	01012436	Status: Active
Date Established	2/20/18	
Date Waiver Requested	4/30/18	
Account Type	Campaign Account	

Officers

Current Treasurer	Kathy Jenkins	Start Date: 2/20/18
Responsible Treasurer		
Current Chairman	Margaret Marshall	2/20/18
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
4/17/18		4/26/18	\$90	\$90
			\$	\$
			Total	\$90

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

None new committee.

Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Debt
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

Although I watched the video, I didn't understand that I needed to go to yet another page to submit the report to the state.

Division Comments

Grant, the committee is new and was not familiar with the process. First time request.

Administrator's Decision

RECEIVED

APR 30 2018

STATE BOARD OF ELECTIONS

April 26, 2018

Ebony, Parren,

I will be sending a post office letter and a \$90.00 check in addition to this email.

Over the phone, you requested an explanation of why the report was not submitted by 4/17/18. I completed the report for Campaign Finance on 4/15/18 since my husband and I planned to go out of town on 4/17/18.

Although I watched the video, I did not understand that I needed to go to yet another page to submit the report to the state. I will watch the section on submitting the report again. Maybe hindsight will be clearer. Unfortunately at the time, I mistakenly believed that by saving the report, I was submitting it.

Thank you for your help in giving me directions over the phone to get the report properly submitted.



Kathleen G. Jenkins

kathleengjenkins@gmail.com

Campaign for Margaret T. Marshall for Charles County Board of Education

Waiver Request Information Page

General

Account Name	Pauls, Willie Mae Elect	
CCF ID:	01012906	Status: Active
Date Established	3/13/18	
Date Waiver Requested	4/30/18	
Account Type	Campaign Account	

Officers

Current Treasurer	Madelyn Hollis	Start Date: 3/13/18
Responsible Treasurer		
Current Chairman	Willie Mae Pauls	3/13/18
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
4/17/18		4/27/18	\$100	\$100
			\$	\$
			Total	\$100

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

None new committee.

Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Debt
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

Being the first time running for office I was not aware the procedure.

Division Comments

Grant, the committee is new and was not familiar with the process. First time request.

Administrator's Decision

RECEIVED

APR 30 2018

STATE BOARD OF ELECTIONS

P.O. Box 324

Centreville, Md. 21617

To: Jared de Marinis

Director , Campaign Finance

I regret that I did not make the deadline for my April 17, 2018 report. Being the first time running for public office , I was not aware of the procedures . I am very sorry for the error .I hope you will waive the fine that has been assessed.

Enclose is the April 17, 2018 copy of the ALCE . Note : I have Not spent any money.

Thank you.



Willie M. Pauls,

Waiver Request Information Page

General

Account Name	Porter, Karen Committee of Unity for	
CCF ID:	01012390	Status: active
Date Established	2/02/18	
Date Waiver Requested	4/30/18	
Account Type	Campaign Account	

Officers

Current Treasurer	Candace Wilson	Start Date:2/02/18
Responsible Treasurer		
Current Chairman	Corinna Wilson	2/02/181
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
4/17/18		4/28/18	\$70	\$70
			\$	\$
			Total	\$70

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

No prior new committee

Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Debt
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

On or about April 9th I submitted the report, I thought it went through and could not understand why we received a late fee.

Division Comments

Grant, the committee is new and was not familiar with the process. First time request.

Administrator's Decision



Karen Elizabeth Porter

Candidate Prince George's County Council District 8

4500 Forbes Blvd., Suite 200 W17
Lanham, MD 20706
Telephone: (240) 714-4255
Fax: (240) 714-4311
Email: voteforkarenporter@district8.org

April 24, 2018

Maryland State Board of Elections

151 West Street

Annapolis, MD 21401

Re: Late Fee for Campaign Finance Report for ID: # 01012390

Dear Director Jared Demarinis or Designee,

I am writing this letter to request a wavier of the \$70 late fee. On or about April 9, 2018 the report was submitted online by me the (Treasurer). I thought it went and I could not understand why we received the late penalty. At your earliest convenience, please investigate this matter; we want to be in compliance. Thank you in advance for your time and consideration. If I could provide any additional information, please do not hesitate to contact me at the Office (240) 714-4255 or (301) 204-5109.

Sincerely,


Candace Wilson, Treasurer
Committee Unity for Karen Porter

RECEIVED
MAY 07 2018
STATE BOARD OF ELECTIONS

Waiver Request Information Page

General

Account Name	Shepke, Bonnie Citizens for	
CCF ID:	01012801	Status: Active
Date Established	2/27/18	
Date Waiver Requested	4/30/18	
Account Type	Campaign Account	

Officers

Current Treasurer	Genevieve Shepke	Start Date:2/27/18
Responsible Treasurer		
Current Chairman	Bonnie Shepke	2/27/18
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
4/17/18		4/27/18	\$100	\$100
			\$	\$
			Total	\$100

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

None new committee.

Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Debt
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

I was not aware of the financial filing.

Division Comments

Grant, the committee is new and was not familiar with the process. First time request.

Administrator's Decision

State of Maryland



Late Fee Waiver Request Form

Instructions: Please print clearly or type. If you assert as the basis for the request that you were personally unable to file the report, please explain why the other responsible parties could not file the report. Please limit your request to this document only. *Requests may only be made by the committee chairman, treasurer or candidate.

Campaign Account Name: SHEPKE, Bonnie Citizens Account Number: 01012801

Date of Request: 4-27-18 Total Amount of late fees: \$ 100.⁰⁰

Name of the Requestor(s)*: Bonnie SHEPKE

The Requestor is the: Chairman Treasurer Candidate

Waiver of late fees for the following Campaign Finance Report(s): \$100.⁰⁰

The basis for the request: I was not aware of the financial filing

Bonnie A. Shepke
(Signature)

4/29/18
(Date)

For Board Use Only	
Date Rcvd: _____	Date Heard: _____
Verification: _____	
Bd. Decision: _____	

Maryland State Board of Elections
Division of Candidacy and Campaign Finance

P.O. Box 6486 • 151 West Street, Suite 200 • Annapolis, MD 21401-0486
410-269-2880 • 800-222-8683 • MD Relay 800-735-2258 • www.elections.state.md.us

Waiver Request Information Page

General

Account Name	Sisk, (Steven) Friends for	
CCF ID:	01012868	Status: Active
Date Established	2/27/18	
Date Waiver Requested	4/11/18	
Account Type	Campaign Account	

Officers

Current Treasurer	Barbara Sisk	Start Date:2/27/18
Responsible Treasurer		
Current Chairman	Steven Sisk	2/27/18
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
4/17/18		5/07/18	\$130	\$130
			\$	\$
			Total	\$130

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

None new committee

Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Debt
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

This is our first time running for office, we were not familiar with all the process.

Division Comments

Grant, the committee is new and was not familiar with the process. First time request.

Administrator's Decision

5/7/18

RECEIVED

MAY 11 2018

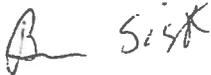
STATE BOARD OF ELECTIONS

To: Maryland State Board of Elections:

Dear Miss Lamone, I am the Treasurer for the Steven K Sisk campaign for Register of Wills. This is the first time my husband Steve Sisk has run for elected office and therefore we are not familiar with all the processes. We opened up an account and deposited \$5,000 on April 12, 2018 with Taylor Bank for the express purpose of using this account for campaign expenditures. Steve has been complying with the requirements in good faith and when we got a late notice for failing to file a report on time we called that day and I paid the fee of \$70, 00 by mail. Steve did file that report but for some reason it did not send. We spoke to someone at the State Board of Elections today because we got another late fee bill. She said the fees are accruing and suggested we write a letter of waiver for the fees.

I think this error is due to some technical issues and we are in the process of getting further clarification in terms of why the report the was assessed as late did not go through. In any event we would appreciate it if this ongoing late fee would be dismissed and we are working on resending the report today.

Thank you for your assistance in matter.



Barbara H. Sisk



Waiver Request Information Page

General

Account Name	Smarter Growth Bethesda PAC	
CCF ID:	03011525	Status: Active
Date Established	11/12/16	
Date Waiver Requested	4/10/18	
Account Type	Pac Account	

Officers

Current Treasurer	Katya Marin	Start Date: 11/12/16
Responsible Treasurer		
Current Chairman	Allison Macfarlane	11/12/16
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
1/17/18		1/30/18	\$130	\$130
			\$	\$
			Total	\$130

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

No priors.

Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Debt
1/17/18	\$0	\$0	\$100	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

I logged onto your system to file a \$0 campaign finance report. The system required bank account information to file the report. Because of opening a bank account this delayed my filing by 13 days.

Division Comments

Grant first request.

Administrator's Decision

RECEIVED

APR 10 2018

STATE BOARD OF ELECTIONS

Katya Marin
4404 Fairfield Drive
Bethesda, MD 20814
April 5, 2018

Victoria Molina
State Board of Elections
151 West Street, Suite 200
Annapolis, MD 21401
Via FAX (410) 974-2019

Dear Victoria Molina:

I am writing to request a waiver of late fees for the **Smarter Growth Bethesda PAC**, CCF ID **03011525**.

Although the PAC had \$0 activity, I logged on to your system to file a \$0 campaign finance report. The system requires bank account information. I deemed it appropriate to open a segregated account instead of using my own personal bank account information, and this process delayed my filing by 13 days. I filed our \$0 report on January 30, 2018. I am now in receipt of a Late Fee Bill in the amount of \$130.

While I completely understand the institution of late fees, and I would certainly pay if this were an active PAC, the amount does seem onerous for an account that is not currently in use.

We established the PAC in response to local political activities, in the event that we might need it. We did not, however, end up using it. I have already filed our next \$0 report to avoid this.

I hope that you will see fit to waive the \$130 late fee. I apologize that I did not get the report in sooner, and I will take steps to close the account since it was never utilized. Please contact me with any follow up questions at (301) 648-3237 or katya.a.marin@gmail.com.

Sincerely,



Katya Marin
Treasurer

Total number of pages: 7

Thank you for your consideration!

Waiver Request Information Page

General

Account Name	Team 36 Slate	
CCF ID:	02012155	Status: Active
Date Established	1/19/18	
Date Waiver Requested	4/24/18	
Account Type	Slate Account	

Officers

Current Treasurer	James Appel	Start Date: 1/19/18
Responsible Treasurer		
Current Chairman	Stephen Hershy	1/19/18
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
4/17/18		4/24/18	\$70	\$70
			\$	\$
			Total	\$70

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

None new account

Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Debt
4/17/18	\$250	\$0	\$250	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

We accepted our transfer on 1/9/18 so we thought we didn't have to file the annual report.

Division Comments

Grant, the committee is new and was not familiar with the process. First time request.

Administrator's Decision

Team 36 Slate

----- Forwarded message -----

From: **James Appel** <jamesappel@icloud.com>
Date: Tue, Apr 24, 2018 at 1:36 PM
Subject: RE: Fee Running Notice for the 4/17/18 Spring Report - transactions through 4/10/18
To: info.sbe@maryland.gov
Cc: Steve Hershey <hersheyds@aol.com>

We have file our report. We would also request a waiver of the fees accrued. We accepted one transfer on 01/09/2018 and was told not to file an annual report. But thinking since we received the transfer before the previous filing deadline, I didn't remember we hadn't filed and needed to file this first report, rather than the pre-primary report due in May. As we still have only received the one transfer of \$250, we kindly ask you waive the late fees on this filing.

Thank you,

James Appel, Treasurer

Team 36 Slate

202-510-7545

From: info.sbe@maryland.gov <info.sbe@maryland.gov>
Sent: Tuesday, April 24, 2018 8:30 AM
To: JAPPEL@AAGOP.ORG
Subject: Fee Running Notice for the 4/17/18 Spring Report - transactions through 4/10/18

Fee Running Notice

Campaign Finance Report Past Due

4/17/18 Spring Report – Transactions through 4/10/18

This is to advise you that the State Board of Elections has not received the Campaign Finance Report for the date and political committee listed on the front of this postcard. Since the report was not received in this office by the filing deadline late fees are being assessed. The fee is \$20 per day for the first 6 days that a pre-election report or affidavit is overdue and \$10 per day thereafter. If the report is an Annual or post-election report the fee is \$10 for each day the report is late. The maximum fee chargeable is \$500.

The late fee must be paid directly from campaign funds.

If the report is received in this office with proof that it was filed on or before the filing deadline late fees will not be assessed.

How to File

- **MD CRIS:** Using any Internet browser, log in at www.campaignfinance.maryland.gov. An email will be sent to you verifying the submission of the report. Please reference

Waiver Request Information Page

General

Account Name	Thompson, Bob Friends of	
CCF ID:	01005748	Status: Active
Date Established	5/03/10	
Date Waiver Requested	5/14/18	
Account Type	Campaign Account	

Officers

Current Treasurer	Sharyn Ohare	Start Date: 5/03/10
Responsible Treasurer		
Current Chairman	Robert Thompson	5/03/10
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
1/17/18		N/A	\$500	\$500
1/18/17		N/A	\$500	\$500
1/20/16		4/07/16	\$500	\$500
			Total	\$1500

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

1/21/15 referred to OSP
 11/18/14 referred to OSP
 10/24/14 referred to OSP

Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Debt
N/A	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

OSP -Based on our review of the file, we exercise prosecutorial discretion and will not be pursuing any of the outstanding violations, including but not limited to, the 2016 Annual, 2017 Annual, and 2018 Annual reports.

Division Comments

Grant per OSP

Administrator's Decision

STATE OF MARYLAND

Emmet C. Davitt
STATE PROSECUTOR



OFFICE OF
THE STATE PROSECUTOR

300 East Joppa Road
Hampton Plaza, Suite 410
Towson, MD 21286-3152
Phone: (410) 321-4067
Fax: (410) 321-3851

May 11, 2018

Jared DeMarinis
Director - Division of Candidacy and Campaign Finance
Maryland State Board of Elections
151 West Street, Suite 200
Annapolis, MD 21401-0486

Re: Friends of Bob Thompson, CCF ID: 01005748
OSP File No.: 18-5092

Dear Mr. DeMarinis:

The above-referenced campaign finance committee was referred to the Office of the State Prosecutor for the failure to timely and accurately file the 2017 Annual and 2018 Annual and to pay the associated late fees for the 2016, 2017, and 2018 Annual campaign finance reports.

Based on our review of the file, we exercise prosecutorial discretion and will not be pursuing any of the outstanding violations, including but not limited to, the 2016 Annual, 2017 Annual, and 2018 Annual reports. This Office further recommends that the status of this Campaign Committee, known as the Friends of Bob Thompson, be changed to *Inactive*.

Please feel free to contact me with any questions.

Very truly yours,

Emmet C. Davitt
STATE PROSECUTOR

Stephannie Krulevitz
Stephannie A. Krulevitz
Assistant State Prosecutor

Waiver Request Information Page

General

Account Name	Walker, Mary Citizens for	
CCF ID:	01012825	Status: Active
Date Established	2/27/18	
Date Waiver Requested	4/20/18	
Account Type	Campaign Account	

Officers

Current Treasurer	Deborah Lewis	Start Date: 2/27/18
Responsible Treasurer		
Current Chairman	Mary Walker	2/27/18
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
4/17/18		4/23/18	\$60	\$60
			\$	\$
			Total	\$60

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

None new committee.

Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Debt
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

I thought I had to have a bank account to file, I didn't have a bank account yet as I had no EIN number.

Division Comments

Grant, the committee is new and was not familiar with the process. First time request.

Administrator's Decision

RECEIVED

State of Maryland



APR 2 @ 2018

Late Fee Waiver Request Form

Instructions: Please print clearly or type. If you assert as the basis for the request that you were personally unable to file the report, please explain why the other responsible parties could not file the report. Please limit your request to this document only. *Requests may only be made by the committee chairman, treasurer or candidate.

Campaign Account Name: Citizens for Mary Walker Account Number: 01012825

Date of Request: 4/23/18 Total Amount of late fees: \$ _____

Name of the Requestor(s)*: Mary E Walker

The Requestor is the: Chairman Treasurer Candidate

Waiver of late fees for the following Campaign Finance Report(s): 4/17/18
Spring Reporting

The basis for the request: Was unable to submit ALCE
because email address for (Chairman) was
not entered correctly at filing time. I
thought I had to have a Bank account
to submit online. Went to my bank for
account on 4/17/18 and they told me I need
Maryland tax id. I have been trying to
get an id since then. (Still don't have one) I've
been walking around Annapolis ^(4/18) trying to acquire
one. Came to SBE and they found the error with
the userid. Attaching original filing application with

(Signature)

(Date)

the correct
email. 4/23/18

For Board Use Only	
Date Rcvd: _____	Date Heard: _____
Verification: _____	
Bd. Decision: _____	

Maryland State Board of Elections
Division of Candidacy and Campaign Finance
P.O. Box 6486 • 151 West Street, Suite 200 • Annapolis, MD 21401-0486
410-269-2880 • 800-222-8683 • MD Relay 800-735-2258 • www.elections.state.md.us

Waiver Request Information Page

General

Account Name	Walsh, Edward for Democratic Central Committee	
CCF ID:	01012308	Status: Active
Date Established	2/06/18	
Date Waiver Requested	4/24/18	
Account Type	CC Account	

Officers

Current Treasurer	Cathy Walsh	Start Date: 2/06/18
Responsible Treasurer		
Current Chairman	Ed Walsh	2/06/18
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
4/17/18		4/24/18	\$70	\$70
			\$	\$
			Total	\$70

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

None new committee.

Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Debt
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

I didn't raise any money, and didn't file my report in a timely manner. I am completely new to this.

Division Comments

Grant, the committee is new and was not familiar with the process. First time request.

Administrator's Decision



Victorica Smith -SBE- <victorica.smith@maryland.gov>

Fwd: Fee Running Notice for the 4/17/18 Spring Report - transactions through 4/10/18

2 messages

info sbe -SBE- <info.sbe@maryland.gov>
To: Victorica Smith -SBE- <victorica.smith@maryland.gov>

Tue, Apr 24, 2018 at 9:33 AM

----- Forwarded message -----

From: **Edward Walsh** <tedwalsh7@gmail.com>

Date: Tue, Apr 24, 2018 at 9:19 AM

Subject: Re: Fee Running Notice for the 4/17/18 Spring Report - transactions through 4/10/18

To: info.sbe@maryland.gov

Hello,

I am reaching out to you about a late notice for filing my affidavit for my campaign finance report for my campaign, Edward Walsh for Democratic Central Committee. I did not raise any money during the last period, and didn't file my report in a timely manner. I am completely new to this, is there any way I could have that \$70 waved? I will be sure to file my reports on time, I have already gone ahead and submitted my affidavit for May. I'd appreciate any help you can provide in this matter.

Best,
Ted Walsh

On Tue, Apr 24, 2018 at 8:30 AM, <info.sbe@maryland.gov> wrote:

Fee Running Notice

Campaign Finance Report Past Due

4/17/18 Spring Report – Transactions through 4/10/18

This is to advise you that the State Board of Elections has not received the Campaign Finance Report for the date and political committee listed on the front of this postcard. Since the report was not received in this office by the filing deadline late fees are being assessed. The fee is \$20 per day for the first 6 days that a pre-election report or affidavit is overdue and \$10 per day thereafter. If the report is an Annual or post-election report the fee is \$10 for each day the report is late. The maximum fee chargeable is \$500.

The late fee must be paid directly from campaign funds.

If the report is received in this office with proof that it was filed on or before the filing deadline late fees will not be assessed.

How to File

Waiver Request Information Page

General

Account Name	Allen, William Citizens for	
CCF ID:	01012809	Status: Active
Date Established	2/26/18	
Date Waiver Requested	4/23/18	
Account Type	Campaign Account	

Officers

Current Treasurer	Carroll Adams	Start Date:2/26/18
Responsible Treasurer		
Current Chairman	Will Adams	2/26/18
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
4/17/18		4/23/18	\$60	\$60
			\$	\$
			Total	\$60

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

None new committee.

Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Debt
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

Candidate was not informed by Baltimore election office that they had to create an email in order to send the report.

Division Comments

Deny, form for candidate committee specify that and email address in needed.

Administrator's Decision

State of Maryland



Late Fee Waiver Request Form

Instructions: Please print clearly or type. If you assert as the basis for the request that you were personally unable to file the report, please explain why the other responsible parties could not file the report. Please limit your request to this document only. *Requests may only be made by the committee chairman, treasurer or candidate.

Campaign Account Name: CCF 1D1012809 Account Number: CCF 1D 12809
ALLEN, WILLIAM CITIZENS

Date of Request: _____ Total Amount of late fees: \$ _____

Name of the Requestor(s)*: _____

The Requestor is the: Chairman Treasurer Candidate

Waiver of late fees for the following Campaign Finance Report(s): _____

The basis for the request: CANDIDATE WAS NOT INFORMED
AT THE BALTIMORE FILING ELECTION OFFICE (THAT) THIS
CANDIDATE HAD TO CREATE HIS OWN PERSONAL E-MAIL ADDRESS,
IN ORDER SEND THE REQUIRED DUE REPORT OF FEB 17TH 2018.
OUR REQUEST, THAT THIS OFFICE GIVE THIS CANDIDATE
AN E-MAIL ADDRESS (PASSWORD) TO LOG ON
OUR CAMPAIGN.

RECEIVED

APR 23 2018

STATE BOARD OF ELECTIONS

(Signature)

(Date)

For Board Use Only	
Date Rcvd: _____	Date Heard: _____
Verification: _____	
Bd. Decision. _____	

Maryland State Board of Elections
Division of Candidacy and Campaign Finance
P.O. Box 6486 • 151 West Street, Suite 200 • Annapolis, MD 21401-0486
410-269-2880 • 800-222-8683 • MD Relay 800-735-2258 • www.elections.state.md.us

Waiver Request Information Page

General

Account Name	Harford County Democratic Central Committee	
CCF ID:	05007541	Status: Active
Date Established	1/01/01	
Date Waiver Requested	4/4/18	
Account Type	CC Account	

Officers

Current Treasurer	Waqi Alam	Start Date: 10/11/17
Responsible Treasurer		
Current Chairman	Cordell Hunter	10/28/16
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
1/17/18		1/26/18	\$90	\$90
			\$	\$
			Total	\$90

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

11/22/16

Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Debt
1/17/18	\$0	\$133	\$76	\$00
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

I was not aware of the filing requirements and I'm still learning the duties of the treasurer.

Division Comments

Deny, it is the officer responsibility to know requirement prior to taking office.

Administrator's Decision

March 30, 2018

Mr. Jared DeMarinis
Director
Division of Candidacy and Campaign Finance
Maryland State Board of Elections
P.O. Box 6486
Annapolis, MD 21401-0486

Subject: Harford County Democratic Central Committee - Late Fee Bill

Dear Mr. Jared,

I was elected the treasurer for the Harford County Democratic Central Committee towards the end of 2017 after our original treasurer left and the vacancy had to be filled. I was not aware of the filing requirements and I am still learning the duties of the treasurer since I have never done this before. I would appreciate if you could waive the late fee assessed against our committee.

Sincerely,



Waqi Alam, Ph.D.

Treasurer
Harford County Democratic Central Committee

RECEIVED

APR 04 2018

STATE BOARD OF ELECTIONS

Waiver Request Information Page

General

Account Name	Ironworkers Political Action League PAC	
CCF ID:	03007798	Status: Active
Date Established	6/03/82	
Date Waiver Requested	4/30/18	
Account Type	PAC Account	

Officers

Current Treasurer	Will Beckman	Start Date: 5/29/14
Responsible Treasurer		
Current Chairman	Tom Brune	5/29/14
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
1/17/18		N/A	\$500	\$500
			\$	\$
			Total	\$500

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

3/22/16 late fee \$150 waived
 9/22/17 late fee \$500 outstanding
 6/13/14 referred to OSP
 1/15/14 late fee \$170 paid

Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Debt
N/A	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

The Ironworkers PAC was merged with another PAC, because of all the changes employee and work wise the report was overlooked.

Division Comments

Deny, report has not been filed.

Administrator's Decision

03007798



International Association
of Bridge, Structural, Ornamental and Reinforcing Iron Workers
Local No. 5 of Washington, DC
Affiliated with A.F.L.-C.I.O.

March 13, 2018

State Administrative Board
Of Election
P.O. Box 6486
Annapolis, MD 21404-0486

We are in receipt of Audit Delinquent Report and Fee dated January 10, 2018 to Thomas Brune, Chairperson and William Beckman, Treasurer

As of January 1, 2017, Ironworkers Local 16 was merged with Ironworkers #5. Local #5 does not have a PAC Fund, and between all the changes that were made employee wise and work wise to accomplish the merger, it seems that informing State Board of Election was overlooked. Among those was Mr. Thomas Brune, Chairman, who was released from his position in the Union and no longer Chairman.

We are asking for a waiver of the late fees incurred for not filing reports in a timely manner. We are working with Patricia in the Auditing department to address all issues regarding the filing of any reports due. Once this is complete, we will be closing this account permanently.

Thank you for your assistance in this matter.

Sincerely,

Aaron Bast
Business Manager
Ironworkers Local #5

Waiver Request Information Page

General

Account Name	Leach, Rodney Committee to Elect	
CCF ID:	01011267	Status: Active
Date Established	12/29/15	
Date Waiver Requested	4/16/18	
Account Type	Campaign Account	

Officers

Current Treasurer	Melvin Carter	Start Date: 12/29/15
Responsible Treasurer		
Current Chairman	Rodney Leach	12/29/15
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
1/17/18		1/26/18	\$90	\$90
			\$	\$
			Total	\$90

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

11/22/16 late \$130 paid
 8/30/16 late fee \$190/ \$160 waived
 4/15/16 late \$160 paid

Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Debt
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

We are requesting a waiver for the 2018 Annual report, we filed the wrong period and became locked out of the system.

Division Comments

Deny, committee has had previous waivers.

Administrator's Decision

Melvin Carter
1215 N Augusta Ave
Baltimore MD 21229
March 25, 2018

RECEIVED
APR 16 2018
STATE BOARD OF ELECTIONS

Maryland Board of Election
Committee
Suite 200
151 West Street
Annapolis MD 21401

Dear Maryland Board of Election:

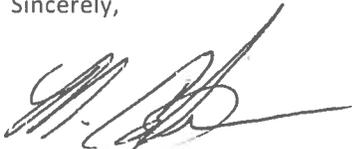
We have received your late fee of \$90.00 and would like to request a refund.

We would like to request a refund and waiver for filing the 2017 Annual report late. We inadvertently filed for 2019, the wrong period and became locked out of the system.

Please contact us if you have questions, or if you want to suggest other arrangements.

We appreciate your understanding and cooperation.

Sincerely,



Melvin Carter

Enclosure

cc: Rodney Leach

Waiver Request Information Page

General

Account Name	People's Voice PAC	
CCF ID:	03011076	Status: Active
Date Established	10/15/14	
Date Waiver Requested	4/21/18	
Account Type	PAC Account	

Officers

Current Treasurer	Robert Fox	Start Date: 10/15/14
Responsible Treasurer		
Current Chairman	Ron Elasik	10/15/14
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
1/17/18		1/24/18	\$70	\$70
			\$	\$
			Total	\$70

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

None

Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Debt
Affidavit	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

I didn't receive the green post card which states a report is due.

Division Comments

Deny

Administrator's Decision

Robert Fox
112 Rivershore Rd
Chestertown, MD 21620

RECEIVED

APR 25 2018

STATE BOARD OF ELECTIONS

To: Jared DeMarinis, Director
Division of Candidacy and Campaign Finance
Md. State Board of Elections
151 West St. Suite 200
Annapolis, MD 21401

4/21/2018

Dear Mr. DeMarinis:

This letter is prepared to explain my actions related to the annual report filed with the State Board of Elections that was due on January 17, 2018 but was several days late. I am Treasurer of People's Voice PAC and take full responsibility for the filing.

This is also a request for a waiver of the \$70 fine.

Each year I wait for an e-mail giving me the report due date. This is followed within a couple of weeks or so by the arrival of a green postcard in the mail. I have always used the e-mail for guidance. The first notification I had this year (2018) was an e-mail telling me the report was overdue and the fine clock was ticking. The green post card also arrived a week or so prior.

Within hours I filed the report and it was accepted. I also received in the mail several days after January 17 a "fee running notice" . With report filed and no dollar amount fine stated on the January 17 notice, and thus no guidance, I correctly presumed I would subsequently be advised about the exact fine amount due. So, I checked the mail (and e-mails) daily. Nothing came in the mail during February or the first half and more of March.

The expected fine amount notice finally came in a letter from the State Board of Elections dated March 26 (late fee bill) with the amount owed of \$70. A copy of that letter was sent to Ron Elasik, Chairperson. That was his first notification that something was amiss. His response I now learn was to call your office sometime in early April on the advice of Jay Falstead and speak with you. He also called me call me several times leaving messages. Ron told me yesterday that you mentioned to him if this was cleared up within a couple of weeks with an explanation consideration would be given to dropping the fine. This is my request that that be done.

On March 20 (prior to receiving the March 26 letter from the Board of Elections sent to my home) my wife and I flew to Europe, staying there until April 19. We had

Waiver Request Information Page

General

Account Name	Smith, (Catherine) Casey Citizens for	
CCF ID:	01011371	Status: Closed
Date Established	2/03/16	
Date Waiver Requested	4/05/18	
Account Type	Campaign Account	

Officers

Current Treasurer	Deborah Russ	Start Date:2/03/16
Responsible Treasurer		
Current Chairman	Cathy Smith	2/03/16
Responsible Chairman		

Waiver Request Dates

Late Report	Affidavit	Date Received	Fees	Total Fees
1/17/18		4/05/18	\$500	\$500
			\$	\$
			Total	\$500

All required notices were sent to this campaign account for the above listed report(s).

Prior Waiver and Fees

None

Financial Activity History

Report	Contributions	Expenditures	Cash Balance	Debt
1/17/18	\$0	\$0	\$0	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Reason for Waiver

When attempting to file the Annual report my treasurer and I were unable to locate the information explaining the process.
--

Division Comments

Deny

Administrator's Decision

--

closed

State of Maryland

Late Fee Waiver Request Form

Instructions: Please print clearly or type. If you assert as the basis for the request that you were personally unable to file the report, please explain why the other responsible parties could not file the report. Please limit your request to this document only. *Requests may only be made by the committee chairman, treasurer or candidate.

Campaign Account Name: Citizen for Casey Smith Account Number: 01011371

Date of Request: 04/05/18 Total Amount of late fees: \$ 500.00

Name of the Requestor(s)* Catherine Cheers Smith

The Requestor is the: Chairman Treasurer Candidate

Waiver of late fees for the following Campaign Finance Report(s): 2016 Annual Report

This is my first time to ask for a request.

The basis for the request: *When attempting to file the above report, my treasurer and I were unable to locate the new "E-partitane" since the last report. We submitted the only visible sheet which only had a previously filed assessment on hand site, I realized what we ~~submitted~~ submitted on 02/13/18 and waited for a reply from the State Board of Elections. I was not aware that I had to submit a waiver*

(Signature)

Catherine Cheers Smith

(Date) 04/05/18

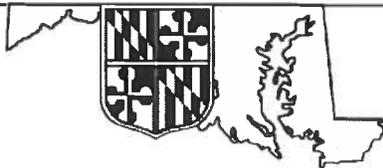
Catherine Cheers Smith

For Board Use Only	
Date Rcvd: _____	Date Heard: _____
Verification: _____	
Bd. Decision: _____	

Maryland State Board of Elections
Division of Candidacy and Campaign Finance
P.O. Box 6486 • 151 West Street, Suite 200 • Annapolis, MD 21401-0486
410-269-2880 • 800-222-8683 • MD Relay 800-735-2258 • www.elections.state.md.us

STATE BOARD OF ELECTIONS
P.O. BOX 6486, ANNAPOLIS, MD 21401-0486 PHONE (410) 269-2840

David J. McManus, Chairman
Patrick J. Hogan, Vice Chairman
Michael R. Cogan
Malcolm L. Funn
Kellev Howells



Linda H. Lamone
Administrator

Nikki Charlson
Deputy Administrator

Memorandum

TO: State Board Members

FROM: Jared DeMarinis, Director
Division Candidacy and Campaign Finance

SUBJECT: Administrative Closure of Campaign Accounts

DATE: May 31, 2018

Pursuant to §13-313 of the Election Law Article, the State Board has the authority to administratively close a political committee upon determination that good cause exists and when other criteria are met:

1. The campaign finance entity could be terminated under §13-309 (b) (4) of this subtitle except for the existence of one or more outstanding obligations and each of those obligations is more than 5 years old;
2. No responsible officer currently is appointed and serving; or
3. Other extenuating circumstances exist to justify terminating the campaign finance entity.

(b.) The termination of a campaign finance entity under this section does not limit the right of:

- (1) The State Board, or the State Prosecutor or the State's Attorney, to pursue an enforcement action against the former responsible officers of, or any candidate formerly affiliated with, the campaign finance entity; or
- (2) A creditor to bring an action against the former responsible officers of, or any candidate affiliated with, the campaign finance entity

Attached are forms, which have been prepared for the Board's review of accounts that meet the requirements for administrative closure.

If you have any questions, please do not hesitate to contact me at 410-269-2853.

REQUEST TO ADMINISTRATIVELY CLOSE CAMPAIGN ACCOUNT

Account Name	(Anderson) Campbell, Cleopatra for Orphan's Court
CCF ID Number	01005776
Account Established Date	5/10/2010
Outstanding Debts/Loans	\$1,489.50 (candidate loan)
Cash Balance	\$179.55
Last Filed Campaign Finance Report (CFR)	2016 Annual CFR (marked as final report)
Outstanding Late Fees *	\$0.00
Office of the State Prosecutor (OSP) Action/s Taken:	
n/a	
List name and address of last known officers:	
Candidate Cleopatra Campbell Anderson P.O. Box 21 Frederick, MD 21701	Chairman Same as the candidate
Treasurer Mark Russell Williams 329 North Bentz Street Frederick, MD 21701	
Briefly describe why this committee should be closed:	
<p>This committee should be closed due to the following:</p> <ol style="list-style-type: none"> 1. The candidate passed away on March 8, 2018. 2. The campaign bank account was closed. <p>Election Law Article § 13-313 (a) (3) requires the termination of campaign finance entity by the State Board when other extenuating circumstances exist to justify terminating the campaign finance entity.</p>	

*If additional space is required, attach a breakdown of outstanding late fees, include report due dates and outstanding late fees.

James F. Shalleck
President
Nahid Khozeimih
Vice President
Mary Ann Keeffe
Secretary
Alexander C. Vincent
Member
David Naimon
Member
Jacqueline Phillips
Substitute Member
Alan Banov
Substitute Member



Montgomery County
Board of Elections
Post Office Box 4333
Rockville, Maryland 20849-4333

Margaret A. Jurgensen
Election Director
Alysoun McLaughlin
Deputy Election Director
Janet A. Ross
Information Technology Manager
Jessica White
Voter Services Manager
Christine Rzeszut
Operations Manager
Kevin Karpinski
Counsel

May 11, 2018

Maryland State Board of Elections
Linda Lamone, State Administrator
151 West St
Annapolis MD 21401

Dear Ms. Lamone,

The Montgomery County Board of Elections is requesting permission To use two (2) ballot marking devices in the eleven (11) Early Voting centers of Montgomery County. Additionally, the Board is requesting to use two ballot marking devices at:

Precinct 05-04 Riderwood Village – Senior Living Community

Precinct 09-28 Asbury Community Center – Senior Living Community

Precinct 13-54 Leisure World Clubhouse 1 – Senior Living Community

Precinct 13-69 Leisure World Clubhouse 2 – Senior Living Community

Precinct 13-71 Leisure World Inter-Faith Chapel- Senior Living Community

The precincts identified are communities for individuals over the age of 55 and may have a higher need for use for the capabilities of the ADA features of the ExpressVote Unit.

Sincerely,

Margaret Jurgensen
Election Director, Montgomery County

18753 North Frederick Avenue, Suite 210 • Gaithersburg, Maryland 20879
240-777-8500 • MD Relay 1-800-735-2258 • FAX 240-777-8505
elections@montgomerycountymd.gov • www.777vote.org



ALLISON M. MURPHY
ELECTION DIRECTOR

TAMMY L. WILLIS
ELECTION SUPERVISOR

DEBRA M. BROHAWN
ELECTION DATA APPLICATION SPECIALIST

CAROLINE COUNTY BOARD OF ELECTIONS

HEALTH AND PUBLIC SERVICES BUILDING
403 S. Seventh Street, Suite 247
Denton, Maryland 21629-1378

Phone 410-479-8145 • Fax 410-479-5736

Email: election@carolinemd.org
www.carolinemdelections.org

RONALD M. PIPPIN
BOARD PRESIDENT

GRETA H. SCANLAN
BOARD MEMBER

JAMES M. BILBROUGH, II
BOARD MEMBER

JACK M. KEATS
BOARD MEMBER

MARGARET A. THOMPSON
BOARD MEMBER

WALTER PALMER, III
ATTORNEY

May 24, 2018

Maryland State Board of Elections
P.O. Box 6486
Annapolis, Maryland 21401

Dear President and Members of the Board:

I'm writing to request approval to deploy an additional Ballot Marking Device (BMD) to our early voting center during the Primary Election.

Our early voting center is in the same building as the Caroline County Senior Center and Adult Daycare program. The policy to offer the BMD to all voters may increase usage by the individuals that use these services within our building. Also, historically in our county, elderly voters and voters with disabilities have taken advantage of early voting to avoid busier voting times on election day.

Sincerely,

Allison Murphy
Election Director



BOARD OF ELECTIONS FOR ST. MARY'S COUNTY

*P. O. BOX 197
41650 TUDOR HALL ROAD • LEONARDTOWN, MARYLAND 20650
Telephone: 301-475-7844 ext. 1100 • Fax: 301-475-4077*

To: Maryland State Board of Elections

Fr: Wendy Adkins, Director St. Mary's County Board of Elections

Dt: 05/31/2018

Re: Request to use a second Ballot Marking Device for Early Voting

The St. Mary's County Board of Elections would like to ask permission to use a second ballot marking device in our one early voting location for the 2018 Primary and General Elections. The 2016 General Election we had over 13,000 voters utilize the early voting center and having that second ballot marking device was essential. For the amount of time that it takes to vote on the ballot marking device using the headset and keypad that voter could take anywhere from 10 to 20 minutes going through the entire process. This is a long time to tie up one unit for voting, that is why we are requesting to have a second ballot marking device at our early voting location.

ASSISTANT ATTORNEY GENERAL'S REPORT

April 12, 2018

1. *Benisek v. Lamone*, No. 17-333, October 2017 Term (Supreme Court). No change from the last update. This case involves claims that the State's congressional districting map is an unconstitutional political gerrymander. Oral argument took place on March 28, 2018. Solicitor General Stephen M. Sullivan argued the case in the Supreme Court. Questioning focused on both procedural and substantive elements of the case. The Court is expected to issue its ruling by the end of June.

2. *In re Petition of the Maryland State Board of Elections*, No. 24-C-17-005677 (Cir. Ct., Baltimore City). This matter relates to a petition for judicial review of a decision of the Board of Contract Appeals holding that the State Board had breached its contract with Star Computer Supply ("Star") when it sought to recover money it had paid Star through an offset against other amounts payable to Star by the State of Maryland under unrelated contracts. In connection with this petition for review, the Central Collections Unit also sought to intervene in the case, in light of what it believed was the Board of Contract Appeals' exceeding the scope of its authority on certain issues that affected CCU's practices. On March 18 the Board of Contract Appeals' ruling was affirmed by the Circuit Court, and CCU's motion to intervene was denied. SBE and CCU have elected not to appeal the Circuit Court's ruling. SBE is arranging to satisfy the judgment of approximately \$4,000.

3. *Fusaro v. Davitt et al.* (U.S. District Court, D. Md.). No change from the last update. Plaintiff Dennis Fusaro has brought a complaint in federal court alleging that Maryland violates the First and Fourteenth Amendments by limiting access to the voter list to Maryland voters and only for purposes related to the electoral process. The State defendants moved to dismiss the complaint in January, and their reply in support of that motion was filed February 23, 2018. The motion is fully briefed and awaiting ruling by the Court. Assistant Attorney General John Grimm is representing the State Board in this litigation.

4. *Claudia Barber v. Maryland Board of Elections*, No. C-02-CV-17-001691 (Cir. Ct. Anne Arundel Cnty.) On January 25, Ms. Barber appealed from the Circuit Court's January 11 dismissal of her complaint. Ms. Barber sought damages and judicial review of, among other things, the State Board's decision not to issue a declaratory ruling permitting her to use campaign funds to pay for litigation costs she incurred in her unsuccessful attempt to retain her position as an administrative law judge in the District of Columbia. Ms. Barber was ruled ineligible for that position due to her candidacy in

2016 for Judge of the Circuit Court for Prince George's County, Maryland. Ms. Barber's opening appeal brief has been filed. The Appellees' brief is due on July 6, 2018. Assistant Attorney General Andrea Trento will represent the State Board in the appeal.

5. *Johnson v. Prince George's County Board of Elections*, No. CAL16-42799 (Cir. Ct. Prince Georges Cnty.). No change from the last update. This case involves a challenge under the U.S. Constitution and Maryland Constitution and Declaration of Rights to the SBE's alleged failure to provide information and access to voter registration and voting resources to eligible voters detained by the Prince Georges County Department of Correction during the 2016 election. The case had been originally filed in the Circuit Court for Prince Georges County but was removed on the basis of the federal claims asserted by the Plaintiffs. On February 27, 2018, the U.S. District Court for the District of Maryland granted SBE's motion to dismiss the Plaintiffs' federal claims, declined to exercise jurisdiction over the state claims, and remanded the case to the Circuit Court for further proceedings. The parties are awaiting further direction from the court. Assistant Attorney General Andrea Trento will represent the State Board in this matter going forward.

6. *Lewin v. Lamone*, No. C-02-CV-18-001013 (Cir. Ct. Anne Arundel Cnty). This case involved a challenge by voters in the 41st Legislative District to SBE's refusal to remove Nathaniel Oaks' name from the primary ballot, despite Mr. Oaks' conviction on March 29, 2018 in the U.S. District Court to two counts of wire fraud and honest services wire fraud. On April 20, 2018, the Circuit Court denied Plaintiff's motion for preliminary injunction, but on April 26, 2018 granted a motion for reconsideration and entered the preliminary injunction, on the basis of Mr. Oaks's intervening cancellation of his voter registration (rendering him disqualified to be a candidate). The State Board immediately appealed the ruling and filed a petition for certiorari and a motion to stay the injunction in the Court of Appeals. The petition was accepted and the motion to stay was granted on April 27, 2018. On May 2, 2018, following oral argument, the Court of Appeals reversed the Circuit Court's entry of the preliminary injunction and remanded the case with instructions that the Circuit Court dismiss the complaint.

On May 11, 2018, Plaintiffs filed a motion for reconsideration in the Court of Appeals, on the ground that the death of Kevin Kamenetz on May 10 was likely to result in the reprinting of ballots and that Mr. Oaks's name should be removed if ballots were going to be redone in any event. On May 18, 2018, the State Board filed an opposition to the motion for reconsideration based on the State Administrator's determination that there was not sufficient time to reprint ballots to reflect the filling of the vacancy caused

by the death of Mr. Kamenetz, and therefore the relief sought by Plaintiffs was moot. Later that day, the Court of Appeals denied the motion for reconsideration.

7. *Kreamer v. Maryland State Board of Elections*, No. C-02-CV-18-000629 (Cir. Ct. Anne Arundel Cnty.). This case involves a challenge by one of the candidates for the Democratic nomination for Senate District 34 (Harford County) to the eligibility of the other candidate for that nomination. The challenged candidate was not named as defendant in the case. On May 21, 2018, the Circuit Court granted the State Board's motion to dismiss, ruling that laches barred Ms. Kreamer's claims and that Ms. Kreamer's failure to name a necessary party as a defendant in the lawsuit also required dismissal. That afternoon, Ms. Kreamer filed a petition for certiorari to the Court of Appeals. The State Board's answer to the petition is due June 8, 2018. Assistant Attorney General Andrea Trento is representing the State Board in this matter.

8. *Ervin v. Lamone*, No. _____ (Cir. Ct. Anne Arundel Cnty.). This case, filed on May 29, 2018, involves a challenge by gubernatorial candidate Valerie Ervin to the State Administrator's determination that there is not sufficient time to reprint ballots to reflect the filling of the vacancy caused by former gubernatorial candidate Kevin Kamenetz's death on May 10, 2018, by Ms. Ervin and her running mate, Marisol Johnson. Ms. Ervin has filed a motion for a temporary restraining order and/or preliminary injunction, which should be heard early next week. Assistant Attorney General Andrea Trento is representing the State Administrator in this matter.

Resolution No. 6-18

RESOLUTION:

To support Election Precinct 4-30
General Election site at St.
Elizabeth's Catholic Church,
Rockville, Maryland

WHEREAS, because the Maryland State Election Precinct 4-30, historically located at Saint Elizabeth's Catholic Church, 917 Montrose Road, Rockville, Maryland 20852 is unavailable for the Primary Election on June 26, 2018; and

WHEREAS, the State Board of Elections determined at its April 24, 2018 Meeting that the Primary Election polling place would be Richard Montgomery High School; and

WHEREAS, the 2,747 registered voters are comprised 31.9% by senior citizens, many of whom do not drive and either walk or take a taxi; and

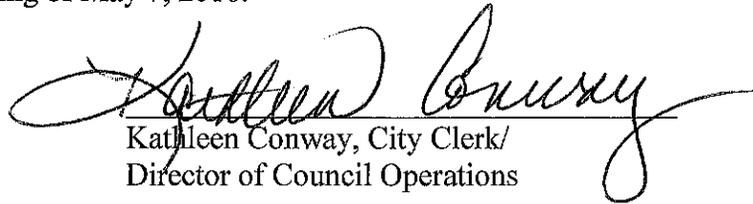
WHEREAS, the location of Richard Montgomery High School is approximately three miles to the available Saint Elizabeth's Catholic Church polling location for the General Election scheduled for November 6, 2018 versus the central neighborhood orientation for voters; and

WHEREAS, a longer distance location effectively suppresses voter turnout for this precinct 4-30; and

WHEREAS, the Mayor and Council of Rockville desires to express its support for the return of the General Election Polling place to Saint Elizabeth's Catholic Church as a more centralized site for this polling location, and in order to maximize voter turnout;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF ROCKVILLE, that the City strongly urges the State Board of Elections to support the return of Election Precinct 4-30 to Saint Elizabeth's Catholic Church for the General Election as opposed to remaining at Richard Montgomery High School.

I hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Mayor and Council at its meeting of May 7, 2018.


Kathleen Conway, City Clerk/
Director of Council Operations

Commissioners Present: Tom Hicks, Chair, & Christy McCormick, Vice-Chair

New Help America Vote Act (HAVA) Election Security Funds

Mark Abbott of the EAC provided an overview of the \$380 million of federal funds

- Congress intended these funds to be used for election security.
- EAC issued award packets on 4/17/18. This date starts the “90 day deadline” for states to submit a narrative and budget for these funds. The deadline to submit the narrative and budget is 7/15/18 or 7/16/18.
- States can now access all or some of the funds.
- The narrative should be 1-3 pages and can be amended as needed.
- Funds must be expended by March 2023. There is less flexibility with these HAVA funds than the original HAVA funds, but there *may* be a process for extending the funds.
- EAC will post states’ narratives and budgets and ideas on how to spend this money
- There is a 5% match associated with these funds. The match is 5% of the amount of federal funds allocated to a state. The match must be met within next 2 fiscal years and can include state funds spent on similar efforts (“in kind” contribution). A state *may* be able to count towards its match costs spent between 10/1/2017 (start of current fiscal year) through 3/22/2018 (date Omnibus bill was signed).
- EAC will continue to hold conference calls and Webinars to help states with funds.

Election Cybersecurity Update from the Perspective of Local Election Officials

1. Lance Gough, Executive Director, Board of Elections Commissioners, Chicago: Suggested concentrating on who has election data, reducing the amount of data that is distributed (e.g., don’t distribute dates of birth, last 4 digits of social security numbers), and reviewing security procedures with vendor.
2. Ricky Hatch, Clerk, Weber County, Utah: Since peoples’ trust is the highest with local government, let local election officials be the face of election administration.
3. Noah Praetz, Director of Elections, Cook County, Illinois: Since defending digital systems is difficult, create of “army of digital defenders” to: (a) improve defenses based on recently issued best practices (e.g., Belfer Center’s Defending Digital Democracy Project, Center for Internet Security); (b) Work with outside vendors and free services (e.g., DHS, Google, Cloudflare) to defend systems; and (c) build culture of security. Use emergency procurement options to obtain services before November 2018 election.
4. David Stafford, Supervisor of Elections, Escambia, Florida: Provided an overview of the Election Infrastructure’s Government Coordinating Council and recommended against legislating specific solution (e.g., type and scale of audits).

Questions and Responses:

1. Audit sample size (Hicks): Financial audits typically only require 60 samples to be deemed sufficient. Ricky Hatch thinks that the sample size should be larger for elections. Utah’s audit standard is 5%.
2. Other supporting entities (Hicks): David Stafford reported that rarely does someone say “no” when asked to help. Ricky Hatch offered DHS’ services as an example of free help.
3. Impact of breach (McCormick): Depends on the system and preference is to return to paper processes.
4. Systems review – independently or systemwide (McCormick): Weigh accessibility and security and adapt best practices to elections (e.g., not opening attachments from

individuals you don't know doesn't work for government). Likely to see a "hack" blamed for a common election day event (e.g., voter's name not on precinct register).

5. "No cost" actions (McCormick): Need to shore up resources across all states. Illinois hired an individual to help implement recent best practices (e.g., Center for Internet Security).
 - a. Develop an election security mindset and distribute down to pollworkers
 - b. "Human firewall" training
 - c. Carve out time to learn and read
 - d. Think like a bad actor and figure out how a bad actor could get in

Election Cybersecurity Update from the Perspective of State Election Officials

1. Peggy Reeves, Assistant to the Secretary of State for Elections, Connecticut highlighted some of the security practices in place in Connecticut. Decentralized elections are an asset and a liability – hard to have a large impact but lots of opportunities for attack. In an effort to combine staff with IT and elections experience, created cybersecurity election group in office and participates in State's Cyber Task Force.
2. Elaine Manlove, State Election Commissioner, Delaware highlighted Delaware's upcoming transition to new election systems and its security practices.
3. Brad King, Co-Director, Indiana Election Division summarized recent changes due to legislation (Public Law 100), which includes a prohibition of selling or transferring certified voting equipment to non-election officials.

Questions and Responses:

1. Experience with vendors (McCormick): Vendors play key role in security and three panelists seemed mostly satisfied with vendors' responses (exception: pollbook vendors as stated by Brad King). Previously, vendors had been focused on physical security (e.g., chain of custody) but not cybersecurity.
2. Major cyber concerns (McCormick): (a) local election official knowledge and training; (b) cybersecurity impacts everyone; (c) training; and (d) change of communication (encourage vendors and election officials to report anomalies).
3. Confidence in systems (McCormick): Yes. No votes were changed in 2016, increasing knowledge, assigning more resources, and as secure as they can be now.
4. EAC assistance (Hicks): Continue to support election officials and support distribution and use of new HAVA funds.

Comments from Election Officials in Audience

1. Dwight Shellman, Colorado: (a) EAC: Identify common threats and offer online cybersecurity training for election officials and pollworkers; (b) Election integrity advocates: Understand that election officials need to use technology and develop ways to "trust but verify" the systems and don't be afraid of technology; and (c) Vendors: Understand that you are providing critical infrastructure and that election officials need to "trust but verify" the systems.
2. Doug Kellner, New York: Submitted detailed written statement and summarized two points: (a) New York passed new law requiring the disclosure of independent expenditures for Internet ads; and (b) allow public access to ballot images so that anyone can perform an audit
3. Rob Rock, Rhode Island summarized security practices related to online systems, election day procedures, and human resources. Rhode Island conducted and plans to continue to conduct a cybersecurity summit for election officials.

I. Welcome

Nikki welcomed all the participants. All local boards participated by either attending the meeting or joining the conference call.

II. Administration

- A. *Introduce David Walker* - Nikki introduced SBE's newest employee. David Walker is part of Vince's IT team and will be handling many of the tasks that Daniel performed. Be sure to introduce yourself to David when you see him.
- B. *Federal HAVA Funds* – Nikki stated that we will be receiving \$7.4 million in federal money to assist with improving election security. SBE has not received the money yet, but is preparing a written plan on how best to spend the money. The goal is to prioritize tasks and determine the long-term impact of those tasks.
- C. *Disaster Recovery Plans – Feedback & Update Process* – Nikki announced that all disaster recovery plans were reviewed and comments were provided to the local boards. The second round of review is in progress and Nikki will provide feedback on the revised plans back to the local board as soon as possible.

III. Voter Registrations

- A. *Voter Registration Applications* – Donna stated that the Voter Registration Applications are being printed and will take 4-6 weeks. It is common practice to not print Voter Registration Applications until after the end of the legislative session in case of any law changes. In response to a question, Donna stated that since there was a place for the date of birth on the previous application, there is a place for the date of birth on the new application. Nikki clarified that Public Service Requests (PSR) will not include the date of birth.

IV. Voting Systems

- A. *Upcoming LBE Warehouse Self-Assessments* – Shafiq stated that a survey will be distributed in May asking each local board to provide the condition status of their warehouses. The purpose of the survey is to identify any issues with the warehouse and for SBE to offer any support if needed. Shafiq asked all the local boards to submit their survey responses by the end of July.
- B. *2018 Primary Election-Ballot Information* – Donna stated that all the ballot proofing tasks are finished and Natasha expects to have everything ready by Monday. There are two court cases involving a candidate for State Senator from Baltimore City to determine whether the candidate may remain or removed from the ballot. Paul stated that Brandon is working on the estimated number of ballots and ballot styles for each local board. He reminded all the local boards to review the spreadsheet and write "Agree" or "Disagree" on the spreadsheet. Once all the local boards confirm their ballot order, the ballots will be printed.
- C. *Pollbook Software Update* – Paul stated that Brandon is preparing the package for updating the pollbook software. There is one version of the software for both early voting and election day. Brandon will send an email to the local boards when the software is ready.
- D. *Equipment Movement* – Paul reminded all the local boards to inform him if the certified or ENR networks need to be moved in your office or warehouse.
- E. *Documentation* – Paul updated everyone on the status of the CTE Guide. Because of the success of the results reporting checklist, a checklist has been added to the L&A section of the

CTE Guide as well. The early voting and election day sections of the CTE Guide have been posted to the Online Library.

V. Project Management Office

A. Inventory

1. *FY2018 Annual Inventory Audit* – Keith stated that all equipment must be audited between April 1st and June 30th as requested by the Department of General Services (DGS).
2. *All new equipment and supplies need to be entered into eQuip* – Keith reminded everyone that any new equipment and supplies received by the local board must be entered into the eQuip inventory system.
3. *GoTo Webinar to take place next week to go over the* – Keith stated that the next GoTo Webinar is scheduled for Wednesday, April 18th. The topics will include a review of how to scan current equipment and what supplies will need to be counted.
4. *Completing the Survey* – Keith reported that a survey will be sent to the local boards to help determine which devices are used or will be needed to conduct the inventory.

B. Staffing

1. *Trainer schedule reminders* – Keith stated that all the trainers are on board and have begun training at some of the local boards. He reminded everyone that if any scheduling changes are necessary, the request for a training schedule change must be submitted to Sharon Tolson-Feemster. Sharon's email is sharon.tolson-feemster@maryland.gov.
2. *Upcoming* – Keith reported that Shafiq and the Regional Managers will begin the onboarding process for LBE techs, L&A staff, and other positions.

C. *Black/Gray Cart Locks and Components* – Keith stated that the cart locks and components should have been delivered to the local boards who requested them. The order will cover carts that need repaired for the primary election. If parts will be needed for the general election, send an email to Keith as soon as possible because there is a 10 week order time for the parts.

D. *2018-2019 Insurance Certificates* – Keith reminded everyone that the 2018-2019 Insurance Certificates must be submitted again beginning on July 1st.

VI. Election Reform

A. Absentee Printing & Mailings

1. *Ballot Tracking Training* – Erin stated that the March 30th issue of the *County Bulletin* stated that each local board was asked to provide a list of staff members to be trained on the ballot tracking interface from ES&S. Send to Erin the first name, last name and email address of each staff person who should receive the training. The training will be conducted via webinar. Training for Allegany through Harford Counties will take place on Tuesday, May 1st at 2:30 pm. Training for Howard through Worcester Counties and SBE will take place on Wednesday, May 2nd at 2:30 pm. If the scheduled training for your local board does not work for your staff, let Erin know.
2. *Absentee Submission through MDVOTERS* – Erin stated that local boards no longer need to submit absentee files to SBE through MDVOTERS. Erin Dennis will be able to “pull” all the files on the corresponding days according to the absentee working calendar at 11 am. All local boards should complete any proofing tasks and date entry by 11 am on the days SBE will send files to ES&S. Also, Erin asked that no data entry should be performed on those days between 11:00 to 11:30 am. Erin Dennis will send a reminder email to all the local boards the night before a “pull” day. She will also send an email when the “pull” has been completed and data entry may resume.

3. *Last Day to Submit Absentee Ballots to ES&S* – Erin asked everyone to send the date to which each local board would like to stop submitting absentee files to ES&S and handle mailed ballots in-house.
- B. *Legislation Report – Experience with 16-year-old Election Judges* – Erin reported that HB73, which was passed during the 2017 General Assembly, allowed 16-year-old persons to be an election judge. One of the requirements of that law is that SBE has to survey the local boards after the 2018 elections regarding the experience with 16-year-old judges. Be mindful of any 16-year-old election judges during your recruitment efforts, training classes and service on election day. Some ideas to consider include:
- How and where were they recruited?
 - Did they attend training?
 - Were they late to training?
 - Did they train and serve with a parent or guardian?
 - Were they interactive during training?
 - Did they serve on election day?
 - Were there any problems, comments or compliments regarding their service?
- Erin stated that a formal survey will be sent after the primary election and then another survey after the general election. Then a report will be sent to the various committees composed of the local boards' answers to the survey. Erin encouraged everyone to send any topics or questions to her for the survey.
- C. *Federal Tax Withholdings for Election Judges* – Erin thanked Kaye Robucci and Barry Jackson of Washington County for bringing to her attention that the federal withholding exemption amount increased to \$1,800 instead of \$1,700. Luckily, the Election Judges' Manual does not include specific amounts. However, if an election judge asks about the amount, Erin reiterated that the federal tax withholding is now \$1,800 instead of \$1,700. A new memo from the Department of Budget & Management (DBM) will be forthcoming.
- D. *Election Judge Training Evaluation Checklist* – Erin reported that the Election Judge Training Evaluation Checklist has been updated and posted to the Online Library. Cortnee will be evaluating the training classes for the primary election and she will be contacting those local boards where she will be evaluating the training classes.
- E. *Alternate Early Voting Center(s)* – Erin reiterated that Monday, March 26th was the deadline for local boards to submit the Early Voting Center Survey form for each of their alternative early voting centers. She reminded everyone to submit the documentation as soon as possible. If the same alternate early voting center(s) was used in the 2016 elections, the documentation may be submitted.

VII. Legislation

A. *Summary* – Donna thanked everyone for their hard work during this year's legislative session.

HB 532 - Secure and Accessible Registration Act (SARA) – Re-designates electronic voter registration agencies – Motor Vehicle Administration, Maryland Health Benefit Exchange, local department of social services and Mobility Certification Office in the Maryland Transit Administration - as automatic voter registration agencies. Effective July 1, 2019, these agencies shall inform the applicant that the applicant shall be registered to vote or the applicants' voter record will be updated unless the applicant declines.

HB 981/SB 875 - Online Electioneering Transparency and Accountability Act- Requires online platforms to create a public database of purchasers of online ads. Additionally, the act allows for the State Administrator to investigate and subpoena witnesses and records for violations

of the authority line requirements on the Internet. At the conclusion of the investigation, we could seek an injunction for removal of the online political ad if the purchaser fails to comply with disclaimer requirements. Finally, the act bans the use of foreign currency in the purchase of campaign material. Effective July 1, 2018.

HB 1278 - Postelection Tabulation Audit - Requires an automated software audit for the primary and general and a manual audit for the general. Effective June 1, 2018

HB 1331 - Election Law - Cybersecurity - Requires the State Administrator to report certain significant security violation attempts. Requires that if an Election Service Provider knows that a security violation or significant attempt has occurred to notify the State Administrator. Requires that certain information be provided by certain voters using the online absentee ballot system. Also codifies the SBE contingency policy process for a paper or electronic backup copy of the list of voters. Effective July 1, 2018.

HB 1717 - State Government - Protection of Information - Voter Registration Numbers - Excludes a voter registration number from the definition of personal information under the State Government Article. Emergency bill effective April 9, 2018.

SB 281 - Maryland Cybersecurity Council - Membership - This designates the State Administrator of Elections or designee as a member of the Council effective Oct 1, 2018.

There are also two Constitutional Amendments that will appear statewide on the 2018 General Election ballots.

1. *HB 532 - Elective Franchise - Registration and Voting at Precinct Polling Place*. This will ask voters if they want to have same day registration on election day.
2. *SB 1122 - Education - Commercial Gaming Revenues*. Nicknamed the “lockbox” bill.

VIII. Information Security & Technology

- A. *MS-ISAC and EI-ISAC Membership* – Nikki explained that the Multiple State–Information Sharing & Analysis Center (MS-ISAC) shares security information about its membership. The Election Infrastructure–Information Sharing & Analysis Center (EI-ISAC) is composed of members from the election community. Nikki encouraged the local boards to sign up to receive alert emails. Once a local board signs up for one of the alerts, the local boards will receive alerts from both entities. The information is very technical, but local boards may contact SBE to assist with understanding the technical terms and vocabulary. Nikki stated that once all the local boards sign up for the alerts, SBE will stop sending the emails through County Support. To sign up for the alerts, go to <https://www.cisecurity.org>. Look for the green button labeled “Join MS-ISAC.” Nikki reminded everyone to enter your local election board instead of the State Board of Elections when signing up for the alerts.
- B. *SBE Website – New “Election Security” Information* – Nikki stated that security information has been added to SBE’s website that contains general information available to the public and includes details on how we are ready for the 2018 elections. Nikki encouraged everyone to have a link on their website to direct voters to SBE’s website for security information.
- C. *Social Media*
 1. *Mitigating Risks by Restricting Use* – Nikki stated that SBE will begin restricting access to Facebook, Twitter and other social media websites by staff in order to further protect our systems and eliminate the risks associated with social media websites. Nikki reiterated that one of the consequences is that staff who is responsible for social media at each local

board will also be restricted. However, personal devices can still be used to update social media accounts for the local board.

2. *“Verifying” Official Social Media Accounts* – Nikki stated that the National Association of Election Directors (NASED) is assisting SBE with verifying our social media accounts. Verified social media accounts have a blue checkmark next to the account name or handle and confirms the account is authentic. This helps prevent a bad actor from mimicking or impersonating another account. NASED has volunteered to assist the local boards with the verification process. The April 13th issue of the *County Bulletin* will include instructions so we can assist in the process.

D. *Department of Homeland Security – Recent Cyber & Protective Assessments* – Nikki reported that over half of the local boards requested DHS to perform an assessment of the office and warehouse. If a local board is still interested in an assessment, send an email to Nikki and she will initiate the assessment.

Nikki stated that the final phishing email was sent to Maryland.gov and wraps up a test performed by DHS. If a user clicked onto the link in any of the phishing emails, the user was directed to a landing page that explained information about phishing emails. Nikki reported that 7 users clicked on the link in the “Twitter” email and 32 users clicked on the link in the “Whitney” email. In total, only 14% out of 315 users clicked on a link in one of the phishing emails. Nikki reiterated that if a user received a phishing email, forward it to Vince Omenka and then delete the email. If a user feels that his or her account was compromised, the user should immediately change his or her password.

E. *Deactivation of Inactive Maryland.gov Accounts* – Vince reported that DoIT began inactivating Maryland.gov accounts in which the user has not logged into the account for 30 days. If a user does not log into his or her account after 30 days, DoIT will deactivate that account. Contact Vince if there are any problems.

F. *SBE Website* – Vince reported that in order to enable a new SSL certificate that was installed on SBE’s main web server, certain Domain Name System (DNS) changes need to be made by DoIT to establish the domain name elections.maryland.gov as our default Uniform Resource Locator (URL) and two other URLs as aliases to our website. When referencing SBE’s website, be sure to use the domain name elections.maryland.gov as the default.

X. Future Election Directors’ Meetings

No future meetings have been scheduled.

Commissioners Present: Tom Hicks, Chair, & Christy McCormick, Vice-Chair

2018 HAVA Funds: Mark Abbott, EAC's Director of Grants, presented information about the 2018 Requirements funding for improving election security. His presentation will be available on the EAC's website. Highlights from his presentation are:

1. Each state's narrative plan should include the following priorities: (1) voting system replacement and upgrades; (2) election auditing; (3) voter registration systems and management; (4) cyber vulnerabilities; (5) training; and (6) communication.
2. EAC's Inspector General will audit all states that receive this funding.
3. EAC has a sample budget posted on its website.
4. A state's plan should reflect whether funds will be drawn down at one time or partial payments over time.
5. Equipment and other items purchased with this funding will be the property of the state at the end of 5 years. Inventory and reporting requirements end after 5 years.
6. Likely able to count funds spent from 10/1/17 – 3/22/18 as part of the match. EAC will provide definitive answer soon.
7. If salaries are funded, need to keep paperwork showing time spent on grant activities.

Election Security Panel

Panelists: Bob Giles, Director, New Jersey Division of Elections; Mark Goins, Tennessee Coordinator of Elections; David Wulf, Acting Deputy Assistant Secretary, Office of Infrastructure Protection, DHS
Moderator: Mark Listes, EAC

EAC has a video about the election process (<https://www.eac.gov/videos/election-security/>). David Wulf provided an overview of the critical infrastructure designation and the services DHS can provide, including an on-site response team. Bob Giles and Mark Goins shared their states' experiences in DHS, and Mark stated the need to have a new mindset about cybersecurity.

Elections & Disaster Recovery

Panelists: Bob Giles, Director, New Jersey Division of Elections; Walt Latham, General Registrar, York County, Virginia; Michael Morley, Professor, Barry University School of Law; Genevieve Whitaker, Deputy Secretary of Elections, Virgin Islands
Moderator: Christy McCormick

Bob Giles shared conducting an election during Super Storm Sandy, and Genevieve Whitaker shared the impact of the 2017 hurricanes on the Virgin Island's infrastructure. Walt Latham shared his efforts to draft a disaster recovery plan for Virginia election officials. Michael Morley shared the legal precedent with conducting an election in the face of a natural disaster. In response to a question, Michael Morley stated that federal "failure to elect" provisions likely mean that states could delay or postpone a federal election.

VVSG

Panelists: Brian Hancock & Ryan Macias, EAC, and Greg Riddlemoser, VVSG Committee

Ryan Macias explained the process of receiving feedback on the draft VVSG and included a proposal that the commissioners approve both the VVSG and the Requirements and Test Assertions. There was a vigorous discussion about whether the commissioners should approve the Requirements and Test Assertions and the consensus of the speakers was that the approval of the Requirements and Test Assertions should not require the approval of the commissioners.

VVSG – Consideration of Resolution 2018-1

The proposed resolution was amended to include language requesting that the EAC provide a process for the Requirements and Test Assertions to be updated in the absence of a quorum of commissioners. The amended resolution passed 75-4-1.

Committee Meeting Breakouts and Reports

The following committees met and provided an update to the full Standards Board – VVSG, EAC Clearinghouse, EAVS, USPS, and Bylaws. I am a member of the EAVS Committee, and we discussed a comprehensive review and revision to Section A (Voter Registration) of the EAVS. This effort will likely be similar to the Council of State Government's review of Section B (UOCAVA) and result in a new Section A for the 2022 survey.

EAC 2018 Objectives

Brian Newby and EAC staff members discussed how the EAC is defining and measuring its work. Brian seemed to acknowledge that smaller jurisdictions are more likely to need the EAC's resources than larger jurisdictions. Topics included future research and communication efforts.

Standards Board's Leadership – April 2018 – 2019

Chair – Greg Riddlemoser (VA – Local)

Vice Chair – Sally Williams (MI – State)

Secretary – Ray Valenzuela (AZ – Local)