Lunch and Learn: New Enhancements to MD CRIS

Candidacy and Campaign Finance Division

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Presented on February 1, 2026

Welcome to Lunch and Learn

o A service provided by the MD State Board of Elections (SBE) and the Division of Candidacy and Campaign Finance (CCF) to assist candidates, their advocates and the citizens of Maryland on how to operate as a public finance (PF) candidate.

  o Understand the rules of PF and how they differ from a traditional / regular candidate committee.
  o Understand the mechanics of reporting your transactions into MD Campaign Reporting Information System (CRIS).

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Matching Fund Report (MFR) Schedule

o Can file on either MFR date or a statutory date.

o Different deadlines

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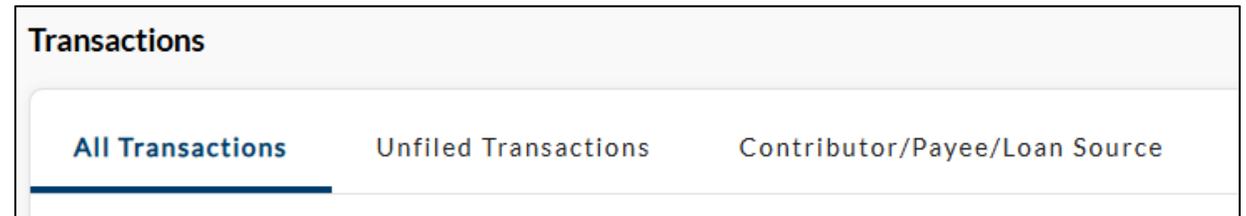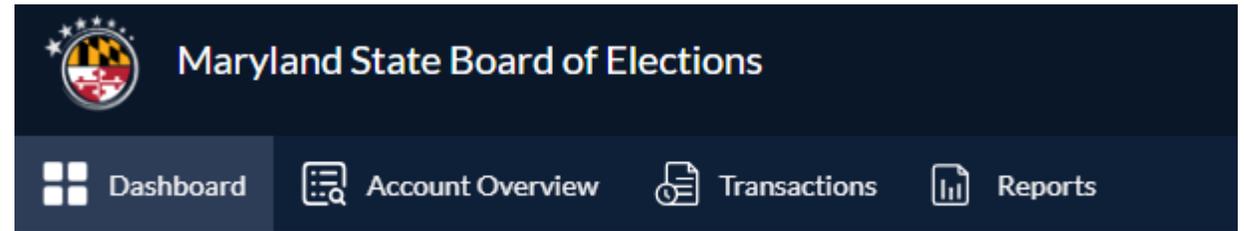Matching Funds Reporting Schedule

Notes	Report	Due Date	Transaction Beginning Date	Transaction Ending Date
	Matching Fund (Optional)	01/06/2026	One Day After Your Last Campaign Finance Report Submission	01/05/2026
State Law	2026 Annual Report (Required)	01/21/2026	One Day After Your Last Campaign Finance Report Submission	1/14/2026
	Matching Fund (Optional)	02/03/2026	1/15/2026	02/02/2026
	Matching Fund (Optional)	02/17/2026	One Day After Your Last Campaign Finance Report Submission	02/16/2026
State Deadline	Last Day to File a Statement of Organization	02/24/2026		
	Matching Fund	03/03/2026	One Day After Your	03/02/2026

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What We Will Cover Today

o Five Things to Learn

    o What is the Status of my Submission

    o How to Cure – In Real Time

    o Correcting / Curing Old Transactions

    o Reviewing the Work of the SBE
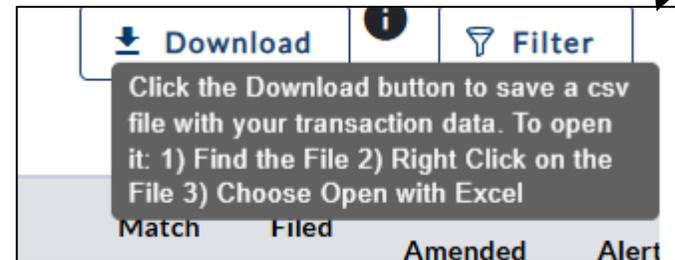
    o Adding Public Funds

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1. What is the Status of my Submission

- o As of Jan 28th, we have real time review of your submission.
- o Sign in MD CRIS
  - o Transactions
  - o All Transactions
  - o Use the Filter button (next slide)

1. What is the Status of my Submission

o Filter Button (far right):

    o Matched
    o Pending
    o Not Matched / Do Not Match

Click the Download button to save a csv file with your transaction data. To open it: 1) Find the File 2) Right Click on the File 3) Choose Open with Excel

You can also download the file if that is easier for you to review.

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1. What is the Status of my Submission

o Filter Button (far right):

    o Matched
    o Pending
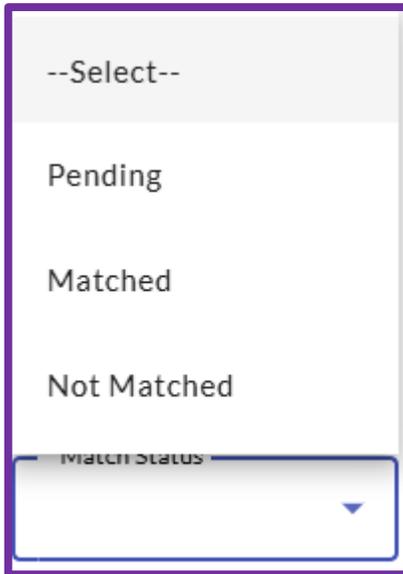   o Not Matched / Do Not Match

1. What is the Status of my Submission

o Filter Button (far right):

   o Matched
   o Pending
   o Not Matched / Do Not Match

--Select--

Pending

Matched

Not Matched

Match Status

Clear   Apply

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1. What is the Status of my Submission

o Filter Button (far right):

    o Matched
    o Pending
    o Not Matched / Do Not Match

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2. How to Cure – In Real Time

o You can't edit any transaction that is "pending" or "matched".

o However, you can correct (cure) those that are marked "Not Matched".

Public Funding Requested	Match Status	Filed Date	Amended	Alerts
Yes	Not Matched	01/21/2026	No	

Items per page: 10 ▾   1 – 1 of 1 |< < > >|

Rejection Reason

Incomplete street name. Cure.

OK

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2. How to Cure – In Real Time

o Gather the correct information.

o Create a new receipt.

o Upload the revised receipt.

Rejection Reason

Incomplete street name. Cure.

OK

⋮	Contribution	Monetary - Electronic Fund Transfer (EFT)	
⋮	Contribution	Monetary - Electronic Fund Transfer (EFT)	

View/Amend

Return

Delete

Add Contribution Card

Generate Receipt
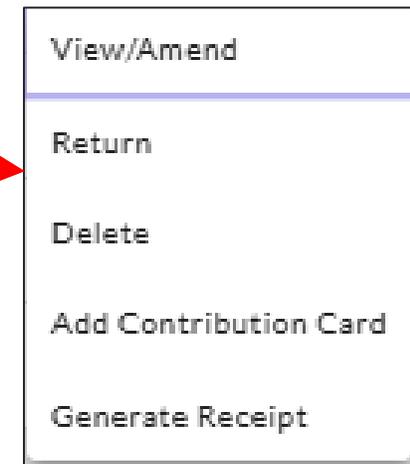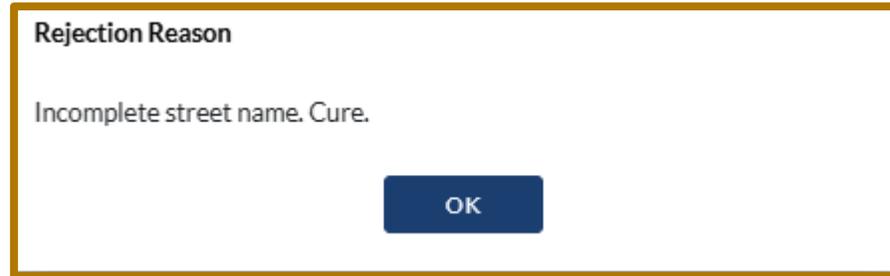
2. How to Cure – In Real Time

o   Once you have cured it. The SBE reviewer can see the amended receipt here.

	Is Updated↓	Contribution Card	Match Status	Alert
	Yes	View	Pending	🔒
	Yes	View	Pending	🔒
	Yes	View	Pending	🔒
	Yes	View	Pending	🔒
	Yes	View	Pending	🔒

Is Updated↓	Contribution Card	Match Status	Alert
Yes	View	Matched	🔒
Yes	View	Matched	🔒
Yes	View	Matched	🔒
Yes	View	Pending	🔒

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3. Correcting / Curing Old Transactions

o The real time curing only works when the SBE reviewer is in "Verification 1 – In Progress".

o If you try and upload after the SBE reviewer has completed the review then you will need to file an amendment.

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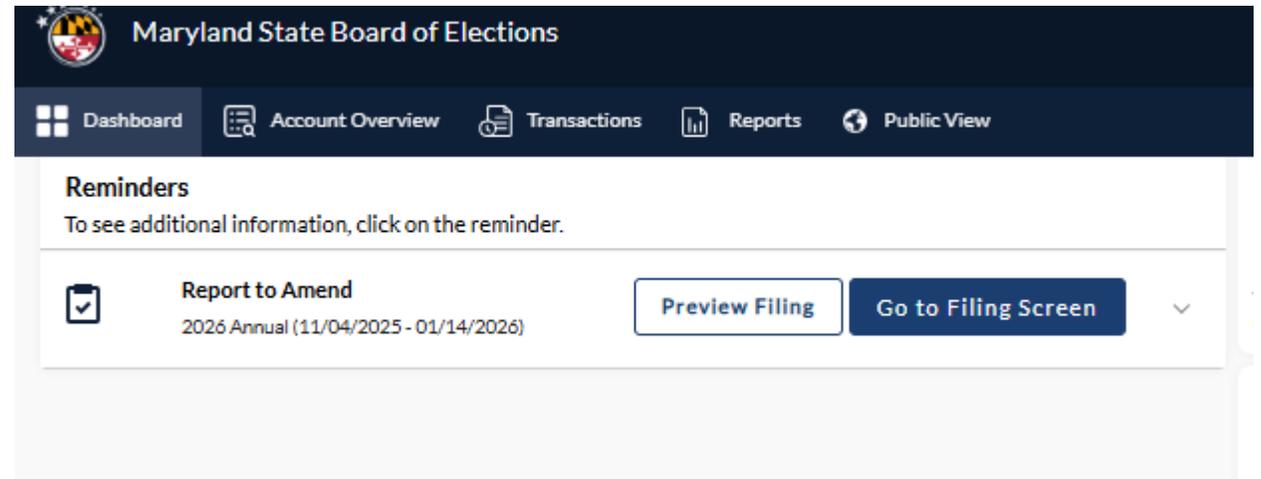
4. Reviewing the Work of the SBE

o When your submission is finished the SBE reviewer will forward you a completed spreadsheet showing what they did.

o Which transactions were matched or not matched.

	Transaction Date	Transaction Amount	Previous Aggregate for Contributor	Aggregate for Matching	Current Calculated Match	Match Status	Unmatched Reason
...ment ...e							
...dit Card	9/8/2025	$25.00	$0.00	$25.00	$125.00	Matched	
...dit Card	11/5/2025	$25.00	$0.00	$25.00	$125.00	Matched	
...dit Card	9/26/2025	$50.00	$0.00	$50.00	$250.00	Matched	
...dit Card	11/6/2025	$100.00	$0.00	$100.00	$400.00	Matched	
...dit Card	11/6/2025	$50.00	$0.00	$50.00	$250.00	Spratched	
...dit Card	11/8/2025	$25.00	$0.00	$25.00	$125.00	Matched	
...dit Card	8/26/2025	$100.00	$50.00	$100.00	$200.00	Matched	
...dit Card	8/11/2025	$100.00	$0.00	$100.00	$400.00	Matched	
...h	8/28/2025	$200.00	$0.00	$200.00	$450.00	Matched	
...dit Card	8/16/2025	$100.00	$0.00	$100.00	$400.00	Matched	
...tronic Fun	10/25/2025	$150.00	$0.00	$150.00	$450.00	Matched	
...tronic Fun	10/18/2025	$100.00	$0.00	$100.00	$400.00	Matched	
...ck	10/12/2025	$25.00	$0.00	$25.00	$125.00	Whtched	
...dit Card	10/27/2025	$100.00	$0.00	$100.00	$400.00	Matched	

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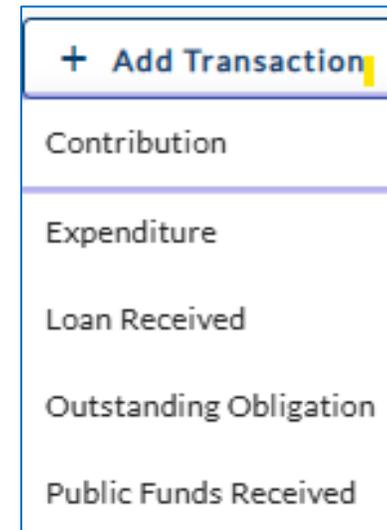
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4. Reviewing the Work of the SBE

o The last three columns will show you:
   o how much of a public match you will receive;
   o If it was matched or not;
   o The reason for not matching.

o Last row will show you the totals

025	$50.00	$0.00	$50.00	$250.00	Matched	
025	$100.00	$0.00	$100.00	$400.00	Matched	
025	$50.00	$0.00	$50.00	$250.00	Matched	
025	$100.00	$0.00	$100.00	$400.00	Matched	
025	$50.00	$0.00	$50.00	$250.00	Matched	
	$5,650.00	$50.00	$5,650.00	$20,400.00		0
		64	Unique IDs			

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5. How to Enter Your Public Money

o From Transactions

o Add a Transaction

Bonus: How to Learn in new CRIS

o Filer's Dashboard is your friend

Questions

Future Lunch and Learns

o Tues. Feb. 3rd, Noon. Filing Your Initial Matching Fund Report after you
  Filed Your 2026 Annual Report

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CCF Staff Directory

If you have technical questions call 410-269-2840 (M-F: 8:00AM to 5:00PM) or email: ccf.sbe@maryland.gov

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