TO: Human Resources Directors in the State Personnel Management System and MDOT

FROM: Cynthia A. Kollner
Executive Director
Office of Personnel Services and Benefits

DATE: June 28, 2022

RE: Administrative Leave for State Employees Serving as Election Judges

On May 2, 2022, you were advised that eight (8) hours of administrative leave has been granted for permanent State employees who serve as election judges on the General Election Day, which is Tuesday, November 8, 2022. To increase participation in this worthy effort, Secretary Brinkley also has approved State contractual employees to receive eight (8) hours of administrative leave for their service as election judges on the General Election Day.

Additionally, the Gubernatorial Primary Election is July 19, 2022, and early voting will be held for eight days beginning on Thursday, July 7, through Thursday, July 14, for the Primary Election, and Thursday, October 27, through Thursday, November 3, for the General Election. Employees who volunteer to work as an election judge during early voting or on the Primary Election Day will be granted sixteen (16) hours of administrative leave for each day of service. State contractual employees also will be eligible for this leave. While employees who wish to serve as an election judge during early voting or on the Primary Election Day must request approval to take time off, managers are encouraged to approve leave for this important endeavor.

Please direct interested employees to the SBE website to sign-up to become an election judge. Questions concerning service may be answered by contacted the State Board of Elections at info.SBE@maryland.gov or by calling 410-269-2840.

Cc: David R. Brinkley, Secretary
    Linda Lamone, State Administrator, SBE